



**CITY OF JONESVILLE
COUNCIL AGENDA
OCTOBER 16, 2024 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council may do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor, and to observe the *Rules for Speaking before the Jonesville City Council* on page 2 of this Agenda.

4. PRESENTATIONS AND RECOGNITIONS

- A. Recognition of Service – Tim Bowman

5. COUNCIL MINUTES

- A. September 18, 2024 Regular Meeting [Action Item]
- B. September 30, 2024 Special Meeting [Action Item]

6. BOARD AND COMMISSION MINUTES

- A. Planning Commission – September 11, 2024 (Guyse) [Action Item]

7. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. None

8. UNFINISHED BUSINESS

- A. Sale of Property – Policy and Procedure [Information Item]
- B. Consider Park Land Donation [Information Item]

9. NEW BUSINESS

- A. Resolution 2024-15 – Charitable Gaming License [ROLL CALL][Action Item]
- B. LDFA Appointment [Action Item]
- C. Traffic Control Order 2024-02 [Action Item]
- D. Resolution 2024-16 – Council Rules of Order [ROLL CALL][Discussion/Action Item]
- E. Pay Requests No. 2 and 3 – West and Adrian Street Improvement Project [Action Item]
- F. Change Order No. 3 – West and Adrian Street Improvement Project [Action Item]
- G. Region 2 Planning Commission Membership [Action Item]
- H. Fiscal Year 2023-24 Year End Budget Comparison [Information Item]
- I. Freedom Memorial Fund Statement [Information Item]

10. ACCOUNTS PAYABLE

- A. Accounts Payable for October totalling \$136,364.25 [Action Item]

11. DEPARTMENT REPORTS

- A. Public Safety
 - 1. Police – Public Safety Director Lance
 - 2. Fire – Deputy Chief Riggs
- B. Water/Wastewater Treatment Plant – Superintendent Mullaly
- C. Department of Public Works – Superintendent Crouch
- D. Cash Report – Finance Director Spahr
- E. Cemetery – Manager Gray

12. ADJOURN

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: October 11, 2024
Re: Manager Report and Recommendations – October 16, 2024 Council Meeting

4. A. Recognition of Service – Tim Bowman

Council Member Tim Bowman has chosen to not run for re-election to Council. Mayor Arno will present a proclamation to Council Member Bowman to commemorate more than 13 years of service to the people of Jonesville.

5. Council Minutes

[Action Item]

This item is reserved for action on the minutes of the previous Council regular and special meeting.

6. Board and Commission Minutes

[Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

UNFINISHED BUSINESS

8. A. Sale of Property – Policy and Procedure

[Information Item]

At the August 21st meeting, Council acted to direct staff to develop a draft policy for the sale of property. Upon further review of the City Charter, there are requirements to develop both an ordinance that establishes the dollar value limitations for purchases, sales, and leases, as well as a separate resolution to adopt procedures. Staff is gathering samples and intends to present these to Council for consideration at a later date. No action is needed at this time. *Please refer to the attached opinion from Attorney Lovinger.*

8. B. Consider Park Land Donation

[Information Item]

Staff will be meeting with Jerry Drake and his family later this month to discuss the layout of the property to be donated for a future dog park. The donation agreement will be presented to Council once the layout is finalized and survey completed. No action is required at this time.

NEW BUSINESS

9. A. Resolution 2024-15 – Charitable Gaming License

[ROLL CALL][Action Item]

The Michigan Gaming Control Board requires that nonprofit organizations applying for raffle or other gaming licenses obtain a resolution from the City Council attesting that the organization is operating as a nonprofit in the community. Keagan Gimenez, who resides at 404 Wright Street, is requesting approval of the attached resolution in association with a gun raffle that her nonprofit, Keagan Kares, plans to conduct beginning in February of 2025. A motion and roll call vote are necessary to approve the resolution. *Please refer to the attached Resolution 2024-15, request from Keagan Gimenez, and nonprofit documentation from the Michigan Department of Licensing and Regulatory Affairs.*

9. B. LDFA Appointment

[Action Item]

The Local Development Finance Authority will be considering a motion to recommend appointment of Victor Face to fill the vacancy on the board at their meeting on the morning of October 16th. In addition to his role as President of DH Roberts Construction, Victor has recently purchased NEFCO which is located in the LDFA district. The appointment would be for a four-year term ending in November of 2028. A motion is necessary to consider the LDFA recommendation and to make the appointment. *Please refer to the attached application.*

9. C. Traffic Control Order 2024-02

[Action Item]

The Jonesville Lions Club has requested the annual approval of the closure of Park Street and Wright Street between Park Street and Chicago Street for the trunk-or-treat that takes place on Halloween. The closure would take place from 4:30 p.m. to 9:00 p.m. on Thursday, October 31st. A motion is necessary to approve the closure and to consent to the Director of Public Safety and Chief of Police executing Traffic Control Order 2024-02. *Please refer to the Jonesville Lions Club request and Traffic Control Order 2024-02.*

9. D. Resolution 2024-16 – Council Rules of Order

[ROLL CALL][Action Item]

At the September 30th training session, the second presenter recommended that the City Council consider written rules of procedure, as referenced in Section 6.7 of the City Charter. A draft Rules of Order is attached for Council review and discussion. The draft is based on a template that was provided by the presenter and has been discussed with the Mayor and Personnel Committee. A brief summary:

- The rules feature meeting procedures, as described in the Charter (Article 2) and conduct of meetings, including formal adoption of Roberts Rules of Order as the official parliamentary procedure of Council (Article 3.01).
- Updated rules for the public to address Council are included in Article 3.11. The presenter recommended changing the time to address Council from five minutes to three minutes; Council will want to consider whether you want to make that change.
- On consultation with the Mayor, the order of the meeting agenda has been changed to address some of the presenter suggestions (Article 3.15).
- Decorum of Council, staff, and the public is also addressed (Article 3.16).
- Once the Rules are adopted, amendment would require a vote of 2/3 of the membership, or 5 votes in favor.

Council will want to review and discuss whether these proposed Rules of Order represent the rules that you wish to operate under and whether you wish to take action at this time or at the November meeting. A proposed resolution has been drafted if Council elects to take action at this time. A motion and roll call vote would be necessary to adopt the resolution and Rules of Order. If further consideration is desired, a motion to postpone to a later meeting date would be in order. *Please refer to Resolution 2024-16 and draft Rules of Order of the Jonesville City Council.*

9. E. Pay Requests No. 2 and 3 – West and Adrian Street Improvement Project

[Action Item]

The pay request for work completed to date on the West and Adrian Street project is attached. With the 10% retainage, Pay Request 2 totals \$252,349.41 and largely covers underground utilities on West and Liberty Streets. Pay Request 3, in the amount of \$118,800.01 covers costs associated with new copper water services and plumbing connections in 22 residences in the project area. A motion is necessary to approve the pay requests. *Please refer to Pay Request No. 2 and No. 3.*

9. F. Change Order No. 3 – West and Adrian Street Improvement Project [Action Item]

In reviewing field conditions, it has been determined that it would be favorable to add a short extension of 8-inch water main to the project in the vicinity of Liberty Street. This extension would connect to the 12-inch main that runs underneath West Street and allow for a potential future upgrade to the main along Liberty Street without need to cut into West Street. A gate valve would also be installed in the 12-inch main. Much of the cost of the change will be offset in reduced main costs that have been realized elsewhere in the project. A motion is necessary to approve the change order. *Please refer to Change Order No. 3.*

9. G. Region 2 Planning Commission Membership [Action Item]

The annual renewal of the City's membership in the Region 2 Planning Commission (R2PC) is attached. The organization provides assistance in all manner of planning and zoning matters and issues. Two-thirds of our dues payment is available to us to compensate for services provided and will be eligible for use to offset costs of planning services. The dues rate of \$0.27 per capita remains unchanged from the last several years. I recommend a motion to approve continued membership in R2PC and payment of the fiscal year 2025 dues. *Please refer to the attached dues request.*

9. H. Fiscal Year 2023-24 Year End Budget Comparison [Information Item]

The Fiscal Year 2023-24 annual budget comparison is attached for your review. Overall, actual revenues and expenditures are in line with budgeted figures. Final year end data will be provided via the audit. Additional clarification and any questions can be provided, as necessary. *Please refer to the attached FY 2023-24 budget comparison summary.*

9. I Freedom Memorial Fund Statement [Information Item]

The quarterly statement for the Jonesville Freedom Memorial Fund is attached for information purposes. These funds were donated by the Jonesville American Legion and deposited with the Hillsdale County Community Foundation to create a perpetual fund for maintenance and upkeep of the Memorial. We are grateful for the partnership of the Legion, who continues to perform a fair amount of the maintenance. *Please refer to the Freedom Memorial Fund Statement.*

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of September 18, 2024**

A meeting of the Jonesville City Council was held on Wednesday, September 18, 2024 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Chris Grider, George Humphries Jr., Delesha Padula, and Andy Penrose.

Also present: Manager Gray, DPW Supt. Crouch, Public Safety Director Lance, Attorney Lovinger, Nicole and Chad Benson, Jerry and Bonnie Drake, Dean and Lisa Adair, Cassidy Taylor and Don Heck (Wolverine Engineers and Surveyors).

Councilman Bowman led the Pledge of Allegiance and moment of silence.

A motion was made by Andy Penrose and supported by George Humphries Jr. to approve the agenda as presented. All in favor. Absent: Brenda Guyse. Motion carried.

Chris Grider made a motion and was supported by Tim Bowman to approve the Land Division Application and Combination request for 404 Parkwood Drive, as proposed by the applicant Jerry Drake. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Delesha Padula and supported by Andy Penrose to proceed with the survey and title search for the Park Land Donation Agreement for the development of a Dog Park. The agreement would donate $\frac{3}{4}$ of an acre of Jerry Drake's land that abuts the North side of Wright Street Park for the purpose of a Dog Park. The City will incur the survey expenses in the amount of \$3,800 and approximately \$200 for a title search. The Donation Agreement can be considered at a future meeting once the legal description can be included and clear title is confirmed. All in favor. Absent: Brenda Guyse. Motion carried.

George Humphries Jr. made a motion and was supported by Delesha Padula to approve Change Order No. 1 for the West and Adrian Street Improvement Project. Don Heck of Wolverine Engineers and Surveyors was in attendance of the Council Meeting. The improvement project is to include new water services between the street and home for all properties on West Street, Adrian Street, Franklin Street and Liberty Street that currently have galvanized water services. Although the Engineer's estimate included these costs, they were inadvertently omitted from the bid package. The attached change order would complete the required twenty-two new water services at a unit cost of \$6,000 each. In consideration that the omission may have cost the City advantage of a competitive bid, Wolverine Engineers and Surveyors is proposing to reduce its service contract with the City for the project by 10%. This consideration brings the unit price for twenty-two services to under \$5,500, which is within the market rate for this work. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Tim Bowman and supported by George Humphries Jr. to approve the Pay Request No. 1 for the West Street and Adrian Street Improvement Project in the amount of \$124,827.30. All in favor. Absent: Brenda Guyse. Motion carried.

George Humphries Jr. made a motion and was supported by Delesha Padula to approve the Inspection Agreement for Residential Cross Connection which was recently mandated by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The agreement engages the services of HydroCorp for the development of this program, including a review of the City's ordinance for any potential necessary amendments. The initial contract would be for two years at an annual rate of \$6,048. The cost of the program would be paid from current water billing fees for meter replacements and system maintenance. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Andy Penrose and supported by George Humphries Jr. to create a Deputy Clerk Position which will assist with elections and cross training on office operations. All in favor. Absent: Brenda Guyse. Motion carried.

Tim Bowman made a motion and was supported by George Humphries Jr. to approve Resolution 2024-14 – MDOT Trunkline Maintenance Agreement which renews the City's five-year maintenance contract with the Michigan Department of Transportation (MDOT) covering the period from October 1, 2024 through September 30, 2029. The contract provides for MDOT to compensate the City to complete maintenance activities on Chicago Street/US-12 and Evans Street/M-99 and Olds Street/M-99. The scope of work is unchanged from previous contracts. Roll Call Vote: Ayes: Tim Bowman, Chris Grider, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: Brenda Guyse. Motion carried.

A motion was made by Delesha Padula and supported by Chris Grider to cast the MML Liability and Property Pool Board of Directors ballot. The MML Pool is the City's liability insurance provider. All in favor. Absent: Brenda Guyse. Motion carried.

Delesha Padula made a motion and was supported by Tim Bowman to approve the minutes of August 21, 2024 regular meeting. All in favor. Absent: Brenda Guyse. Motion carried.

Delesha Padula made a motion and was supported by George Humphries Jr. to approve the minutes of July 17, 2024 closed session meeting. All in favor. Absent: Brenda Guyse. Motion Carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Accounts Payable for September 2024 in the amount of \$108,618.01. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by George Humphries Jr. and supported by Chris Grider to receive the minutes of Economic Development Partnership (EDP) – July 11, 2024; Region 2 Planning Commission (R2PC) – July 11, 2024 and Planning Commission – August 20, 2024. All in favor. Absent: Brenda Guyse. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:01 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Special Meeting
MML Training
Minutes of September 30, 2024**

A Training Seminar of the Jonesville City Council was held on Monday, September 30, 2024 at the Jonesville Police Station, 116 W. Chicago Street, Jonesville, MI. at 5:30 P.M. Mayor and Council members present were: Gerry Arno, Tim Bowman, Brenda Guyse, Chris Grider, George Humphries Jr., Delesha Padula, and Andy Penrose.

Also present: Manager Gray, Dean Adair II (Council Candidate), Christine Bowman, WWTP Supt. Shawn Mullaly, Bob Slattery (MML Presenter) and Chris Johnson (MML General Counsel).

Bob Slattery and Chris Johnson of the Michigan Municipal League (MML) presented Council and candidates with a training session for meeting procedures. Topics covered were Roberts Rules of Order, making motions, the Open Meetings Act, and Freedom of Information Act.

The training session adjourned the meeting at 8:45 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of September 11, 2024**

A City of Jonesville Planning Commission meeting was held on Wednesday, September 11, 2024 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:00 p.m.

Present: Christine Bowman, Ken Koopmans, Annette Sands, and Ryan Scholfield

Absent: Brenda Guyse and One Vacancy

Also Present: Jeff Gray, Charles Crouch, and Rick Stout (Fleis & Vandenbrink)

Annette Sands led the Pledge of Allegiance and the moment of silence.

The Oath of Office was administered to Kenneth J. Koopmans by Clerk Means.

A motion was made by Annette Sands and supported by Ryan Scholfield to approve the agenda as presented. All in favor. Absent: Brenda Guyse and One Vacancy. Motion carried.

Ryan Scholfield made a motion and was supported by Ken Koopmans to approve the minutes from August 20, 2024. All in favor. Absent: Brenda Guyse and One Vacancy. Motion carried.

Action on the Site Plan Review request from MT Engineering/Key Opportunities for construction of Phase 1 of the Planned Unity Development located at 439 Beck Street was postponed at the August 20, 2024 regular meeting to allow the applicant to address site access issues raised by the Michigan Department of Transportation. MDOT has confirmed after a meeting with the applicant and staff that only one site access will be permitted. The Site Plan Review is pending updates to the plan.

Rick Stout of Fleis and Vandenbrink was in attendance and began the development of a conceptual master plan for Wright Street Park. Mr. Stout provided pertinent sections of the Recreation Master Plan that were discussed in length, including Planning Commission priorities for park updates. The next scheduled meeting will be held at Wright Street Park on October 9, 2024 with Mr. Stout in attendance, and having recommendations and/or options for moving forward with the Recreation Plan.

Manager Gray provided updates.

The next meeting is scheduled for Wednesday, October 9, 2024 at 7:00 p.m.

The meeting was adjourned at 8:47 p.m.

Submitted by,

Cynthia D. Means
Clerk

September 18, 2024

Mr. Jeffrey M. Gray, City Manager
City of Jonesville, Michigan
116 W. Chicago Street
Jonesville, Michigan 49250

Re: City Policy Development Regarding Sale of City Real Property.

Dear Mr. Gray:

You have requested that I provide you with a legal opinion regarding the development of a Policy regarding Sale of City real property. The development of this policy has arisen at the request of the City Budget Committee as a result of recent consideration of the sale of a parcel of real property now owned by the City.

The City Charter contains the following provisions that potentially are applicable to the development of this policy:

Sec. 13.2. - Purchase, sale and lease of property.

The council shall establish by resolution the procedures for the purchase, sale or lease of real property for the city for the direction of the city manager. The ordinance shall provide a dollar limit within which purchases, sales or leases of real property may be made without the necessity of securing competitive bids, and the dollar limit within which purchases or leases may be made without the necessity of prior council approval.

Sec. 13.3. - Limitations on contractual power.

- (a) No contract shall be made with any person, firm or corporation in default to the city.
- (b) The council's power to sell or dispose of any real property shall be conditioned on the conducting of a public hearing thereon and receiving five (5) affirmative council votes and the requisite electoral approval if required by law.

Sec. 13.5. - Restriction on powers to sell or lease property.

- (a) The city may not sell any park or cemetery or any part thereof unless the sale is permitted by an affirmative majority of five (5) persons on council and a majority of the city electors voting on the proposed sale.
- (b) The transfer or assignment of any agreement or contract for the renting

Mr. Jeffrey M. Gray, City Manager
City of Jonesville, Michigan
September 18, 2024
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or leasing of public property may be made only upon approval of the council, but approval of such transfer shall not be subject to referendum.

A review of these provisions has given rise to certain questions because of the use of the term resolution and ordinance within the Charter language. Specifically Sec. 13.2 indicates that the City Council shall establish by resolution the procedures for purchase, sale, or lease of real property for the city for the direction of the City Manager. Sec. 13.2 further provides that an ordinance shall provide a dollar limit within which purchases, sales, and leases of real property may be made without the necessity of securing competitive bids and the dollar limit within which purchases and leases may be made without the necessity of prior council approval. The advisable interpretation of this Charter language dictates that the City Council adopt an Ordinance that provides a dollar limit within which purchases sales and leases of real property may be made without the necessity of securing competitive bids and the dollar limit within which purchases and leases may be made without the necessity of prior council approval. The Charter language dictates that these limitations be contained in an Ordinance as opposed to a resolution. The Ordinance may contain language that authorizes the City Council to adopt resolutions regarding procedures for the purchase, sale, or lease of real property for the city for the direction of the City Manager. These procedures may be amended from time to time at the discretion of the City Council. However, the dollar limitations set forth in the Ordinance may only be amended by amendment of the Ordinance.

The other quoted Charter provisions address requirements for public hearing and vote of a super majority of the City Council in connection with the sale of city owned real property. If the real property proposed to be sold is either a park or a cemetery, not only is a public hearing and city council approval by super majority necessary, but also the matter must be referred to citizens for a vote to approve such a sale. A sale of non-park or non-cemetery property does not require a referendum.

As we discussed during our recent telephone conference regarding this matter, the advisable course of action would be to develop an Ordinance that sets forth dollar limitations for purchases, sales, and leases that must obtain prior council approval and for such Ordinance to authorize the City Council by resolution to adopt procedures in connection with purchases, sales, and leases of property. As mentioned previously, the dollar limitations set forth in the Ordinance may not be amended by City Council resolution, but will require amendment of the Ordinance.

Mr. Jeffrey M. Gray, City Manager
City of Jonesville, Michigan
September 18, 2024
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If you have additional questions with regard to this matter after reviewing these materials, please contact me.

Very truly yours,

John P. Lovinger

JPL/ch
Cc: Jonesville City Manager

Dear City Council,

This form is for the Jonesville Backpack program called Keagan Kares. This program for those of you who don't know, is a program where students in need get bags of food every Friday. To raise funds, I am putting on a gun raffle that will start February 1st, 2025. These funds will be used to buy weekly bags from our local Market House.

Thank you,

Keagan Gimenez



State of Michigan
 Michigan Gaming Control Board
 Millionaire Party Licensing
 3062 W. Grand Blvd, Suite L-700
 Detroit, MI 48202-6062
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

Resolution 2024-15

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(k)(ii))

At a Regular meeting of the Jonesville City Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Gerry Arno on October 16, 2024
DATE

at 6:30 p.m. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Keagan Kares of Jonesville,
NAME OF ORGANIZATION CITY

county of Hillsdale, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for Approval.
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Jonesville City Council at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on October 16, 2024.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK
Cynthia D. Means, City Clerk
PRINTED NAME AND TITLE
265 E. Chicago Street, Jonesville, MI 49250
ADDRESS

Organization Information: 265 E. Chicago Street, Jonesville, MI 49250
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
Jeffrey M. Gray, City Manager (517) 849-2104
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

L DFA

1. **Name** Victor K Face 2. **Occupation** Self employed
3. **Employer** _____ 4. **Email address** vicdhroberts@gmail.com
5. **Home Address** 9504 25 1/2 mile Rd, Homer Mi
49245 **City** **Zip**
6. **Home Telephone** 517.474.0852 7. **Business Phone** 517.474.0852
8. **Length of residency in Jonesville** 19 yrs property owner
9. **List other community organizations/commissions that you are a member.**

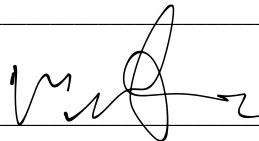
10. **Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.**

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

business owner and want to have
apart in the future success of the
city of Jonesville

10/10/24

Date of Application



Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

Park Usage Policy

Event Jonesville Lions Club Halloween Costume Contest
+ Trunk or Treat

Park G. Carl Faust. See note below

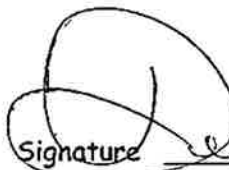
Date Requested Thursday Oct. 31st 2024

Time Requested 4:30p - 9pm

Applicant's Name Deb Hollister

Address 3480 W. Hallett Rd
Hillsdale, mi 49242

Phone 517.398.3494

Signature  Deb Hollister

Date 9/30/24

Accepted by _____

Road closure of Park St.
for trunk or treat
+ Wright St. between US 12 +
Park St



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org

TRAFFIC CONTROL ORDER

ORDER NO. 2024-02

DATE OF FILING: October 16, 2024

Pursuant to the authority set forth in Section 32 of the City of Jonesville Code of Ordinances, a Traffic Control Order is hereby established to close **Park Street** between Evans Street and Wright Street and **Wright Street** between Park Street and Chicago Street from 1630 hrs (4:30 p.m.) through 2100 hrs (9:00 p.m.) on Thursday, October 31, 2024 to facilitate Halloween activities.

This Traffic Control Order shall be effective as soon as proper signs have been posted.

Michael Lance, Director of Public Safety
and Chief of Police

Date

Received for Filing:

Cynthia D. Means, Clerk

Date

Approved by:

Jonesville City Council

October 16, 2024

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – RULES OF ORDER OF THE JONESVILLE CITY COUNCIL

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, and State of Michigan, held at the Jonesville City Hall, 265 E. Chicago Street, in said City on the 16th day of October 2024, at 6:30 in the p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, Section 6.7 of the City Charter provides that the City Council shall determine its own organization and rules of order of business; and

WHEREAS, the City Council attended, and all candidates for the office of Council were invited to attend, a continuing education program on the proper conduct of public meetings on September 30, 2024; and

WHEREAS, the City Council desires to provide for an agreed set of Rules of Order to address the conduct of meetings, including parliamentary procedure; order of business; decorum of members, staff, and the public addressing Council; and the like.

NOW, THEREFORE, BE IT RESOLVED that the Jonesville City Council does hereby adopt the attached Rules of Order of the Jonesville City Council.

Upon a roll call vote, the following voted:

AYES: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan at a regular meeting held on the 16th day of October, 2024, and that public notice was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk



**Rules of Order
of the
Jonesville City Council**

Adopted _____

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Rules of Order

Jonesville City Council

Article 1. Scope and Authority

Section 6.7 of the Jonesville City Charter provides for the creation of these Rules of Order. These rules shall govern City Council proceedings unless amended pursuant to Article 4.03 of these rules, or suspended by a vote of five (5) Council Members. In any cases of conflict, provisions of the Jonesville City Charter and State Law take precedence.

Article 2. Meetings

All regular and special meetings of the City Council shall be open to the public and conducted in accordance with the Open Meetings Act.

2.01 Regular Meetings

Regular meetings of the Jonesville City Council shall be held in the Council Chambers at the Jonesville City Hall, 265 E. Chicago St., Jonesville, Michigan, on the third Wednesday of each month at 6:30 p.m. unless otherwise provided by Charter or by Council action. Meetings can be rescheduled with the approval of the majority of the Council.

In accordance with the Open Meetings Act, the schedule of the regular meetings shall be posted at City Hall and on the city website within 10 days after the first meeting of the calendar year.

2.02 Special Meetings

A Special Meeting of the Council shall be called by the City Clerk upon the written request from the Mayor or any three members of Council with at least 18 hours written notice as required by Section 6.2 of the City Charter.

2.03 Work Sessions

- (a) Upon the call of the Mayor or Council and with appropriate notice to the Council members and the public, the Council may convene a work session devoted entirely to the exchange of information related to municipal affairs.
- (b) No votes shall be taken on any matters under discussion nor shall any Council member enter into a formal commitment with another Council member regarding a vote to be taken subsequently.¹

¹ These meetings are frequently less formal than regular Council meetings but are no less subject to all the provisions of the Open Meetings Act.

2.04 Executive Sessions.

- (a) The Council shall meet in executive (Closed) session only for those purposes allowed by the open Meetings Act [Act 267, Michigan Public Acts of 1967, as amended (MCL 15.261 et seq.; MSA 4.1800(11) et sec)].
- (b) A roll call vote of 2/3 of the Council members elected or appointed and serving is required to call a closed session. The Council by majority vote may adjourn a closed session or open the meeting to the public.
- (c) Council members may deliberate during closed sessions, but shall not make any decisions, determinations, actions, votes, or dispositions upon a proposal, recommendation, resolution, order or ordinance in closed session.
- (d) A separate set of minutes of the closed session shall be taken by the City Clerk or other such designated person taking minutes in the closed session. These minutes shall be retained by the City Clerk, and shall not be available to the public and shall only be disclosed if required by a civil action filed under Section 10, 11, or 13 of the Open Meetings Act. The minutes of a closed session may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

2.05 Organizational Meetings

- (a) Section 3.6 of the City Charter requires that “the Council shall hold its organizational meeting at the first regular meeting following the regular city November...election. At this time, the council shall select a mayor pro tem from its members.”²

Article 3. Conduct of Business

3.01 Rules of Parliamentary Procedure

- (a) The rules of parliamentary procedure as contained in the latest edition of Roberts Rules of Order will provide the formal framework for the conduct of business, and shall prevail in matters of parliamentary procedure not otherwise addressed in these Rules of Order
- (b) The Chair shall endeavor to conduct the meeting in a fashion that reflects the informality and congeniality possible in a community the size of Jonesville while also maintaining the decorum and formality necessary to transact business in an orderly fashion.

² The original text of the City Charter references “odd-year” elections. In September of 2014, Council adopted Resolution 2014-14, which established even-year elections, pursuant to Public Act 523 of 2012.

- (c) The Chair shall preserve order and decorum and may speak to points of order in preference to other Council members. The Chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Council members present.
- (d) Any member may appeal to the Council a ruling of the Chair. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the Chair may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the ruling of the Chair be sustained?" If the majority of the members vote "aye", the ruling of the Chair is sustained, otherwise it is overruled.

3.02 Conduct of Discussion

- (a) During Council discussion and debate, no member shall speak until recognized for that purpose by the Chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege by another member. Speakers should address their remarks to the Chair, maintain a courteous tone and avoid interjecting a personal note into debate.
- (b) No member shall speak more than once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so.
- (c) The Chair, at his or her discretion, and subject to the appeal process mentioned above may permit any person to address the Council during its deliberations.³

3.03 Precedence of Motions

When a main motion is before the Council, other motions may not be entertained except motions to: 1) adjourn; 2) recess; 3) table; 4) call the previous question (to limit debate – requires a two-thirds vote); 5) refer to a committee; or 6) amend. These motions have precedence in the order indicated.

3.04 Roll Call Vote

- (a) In accordance with Section 6.7 of the City Charter, "A vote upon all ordinances and resolutions shall be taken by 'Yes' and 'No' votes and entered upon the record, except that where the vote is unanimous it shall only be necessary to so state."
- (b) In all roll call votes, the names of the members shall be called in revolving alphabetical order such that the person voting first on one issue will be moved to the end of the rotation and vote last on the next.

³ While it is true that "only duly elected members should take part in debate", Roberts Rules permits, and practical consideration requires, that the Chair retain the prerogative to get input from any person he or she deems necessary for the proper conduct of City business.

- (c) Once made and seconded each motion shall be put to a vote.
- (d) The Chair shall announce the result of each vote, at which time the result becomes official.
- (e) The City Clerk or appropriately designated taker of the Minutes shall record all motions and the results of all votes.

3.05 Duty to vote.

Election to a deliberative body carries with it the obligation to vote. Council members present at a Council meeting shall vote on every matter before the body, unless otherwise prohibited from voting by law.

3.06 Abstention From Voting⁴

Council action in this regard is governed by the City Charter, Section 6.7(d).

3.07 Conflict of Interest

A legitimate conflict of interest, as defined by law, shall be the sole reason for a Council member to abstain from voting. Council action in this regard is governed by City Charter, Section 6.7(c) and the separately adopted Conflict of Interest policy that governs the actions of all city officials.

3.08 Reconsideration of a vote

- (a) After the Chair announces a vote any member who voted on the prevailing side may move for a reconsideration of the action at the same or next succeeding meeting, provided, however, that a motion for reconsideration is out of order if the action taken earlier had been implemented or partially implemented.
- (b) A motion for reconsideration does not require a second. If approved, the effect is to place the original action before the Council for further consideration, not to overrule the original decision.

3.09 Attendance

- (a) Attendance by Council members at all regular and special meetings of the City Council is expected. Council members are expected to notify the Mayor or City Manager in advance if they cannot attend a meeting.
- (b) Section 5.6 of the City Charter provides that a vacancy is deemed to exist due to the “unexcused absence from four (4) consecutive regular meetings of the council or twenty-five (25%) percent of such meetings in any fiscal year.”

⁴ Although Robert’s Rules permits counting abstentions with the prevailing side, it is not universally accepted and there is debate as to its propriety and its impact. Better to strictly observe Charter requirements for voting on every issue and Charter provisions for abstentions only in the case of legitimate, Council agreed upon conflicts of interest.

(c) The following individuals shall attend all Council meetings unless otherwise directed:

(i) Mayor and Council Members

(ii) City Manager

(iii) City Attorney⁵

(iv) City Clerk

(v) Police Chief

3.10 Public Hearings

Public Hearings shall be scheduled by the City Council when required by law or applicable regulations or when the City Council has determined that a matter for consideration by the Council is of particular import, magnitude, and/or controversy as to warrant the City Council's request for public comments concerning the matter. Public Hearings shall be held in an orderly fashion, the object of which is to ensure that every person has an opportunity to have his comments heard.

- (a) Public hearings generally will be scheduled by the City Council, although some public hearings, when required by certain regulations, may be scheduled by the City Manager. The City Manager will ensure that appropriate notices of hearings shall be provided the public, with statements that persons who wish to provide comments without attending the public hearing may write or call the City Clerk with their comments prior to the public hearing.
- (b) Prior to opening the public hearing for public comments, the City Manager may be asked to provide background information concerning the matter for which the City Council will receive comments.
- (c) The Mayor or the Chair of the meeting shall declare the public hearing open and announce the procedure for receiving comments from the public.
- (d) Persons speaking during the public hearing will state their name and home address for inclusion in the record of the public hearing, which shall be included in the minutes of the regular or special City Council meeting at which it was called.
- (e) The Chair may establish time limits and procedures for persons who provide comments at the public hearing.⁶

⁵ Clearly, the Mayor, Council members and City Manager must attend all meetings. It has also proven to be useful and conducive to the efficient conduct of City business to have the City Attorney in attendance. The City Clerk has traditionally been the taker of minutes. The Police Chief or designee serves as the sergeant-at-arms. Other department heads need only attend when requested by the City Manager or Council.

⁶ The Chair must, of course, take care not to discriminate with persons speaking at a public hearing. Any "time limits and procedures" set by the Chair would pertain to any and all persons wishing to speak.

- (f) Written comments and the names and addresses of any persons calling in comments shall be presented. The Chair may require that written comments be read into the record, summarized, or reported as being in favor of or in opposition to the proposal that is being considered.
- (g) At the conclusion of receipt of comments from the public, and following a report by the City Manager concerning persons who had called or submitted written comments, the Chair will declare that the public hearing is closed. The City Council, however may continue to discuss the proposal.
- (h) Action by the City Council that might be necessary at the conclusion of the public hearing may be taken by the City Council immediately, either by consideration of a resolution or an ordinance. Introductions of proposed resolutions or ordinances may be deferred; actions upon resolutions may be undertaken immediately or deferred; but action upon ordinances may only be taken immediately if the ordinance was introduced at the prior regularly scheduled meeting, or it is determined to be an emergency ordinance within the meaning of Section 8.7 of the City Charter.

3.11 Addressing the Council

- (a) Each regular Council meeting agenda shall provide reserved time for audience participation.
- (b) When a person addresses the Council, he or she shall state his or her name and home address.
- (c) Remarks should be limited to matters before the Council, to Council business or policy, or to issues of general concern that the Council has the authority to recommend or act upon
- (d) Persons addressing the Council shall limit their comments to not more than three (3) minutes or other time limit set by the Chair. Persons addressing the Council may have comments presented by other individuals, but may not delegate additional speaking time to others. The Clerk will maintain the official time and notify the speakers when their time is up.
- (e) Remarks shall be addressed to the Chair in a courteous tone. Persons addressing Council who fail to conduct themselves with the decorum described in Article 3.16(c) of these rules may be removed from the meeting at the discretion of the Chair.
- (f) No person shall have the right to speak more than once unless additional opportunities are granted by the Chair.
- (g) Council members and staff will generally not respond to audience participation. Matters may be referred by the Council to the City Manager who may also be directed to provide a report at a subsequent meeting or date.

3.12 Minutes

- (a) The Clerk shall attend the regular and special meetings of the Council, and shall record all the proceedings and resolutions of the Council in accordance with the Open Meetings Act. In the absence of the Clerk, the Council may appoint the Deputy Clerk or another person to temporarily perform the Clerk's duties.
- (b) Proposed minutes shall be available for public inspection at the City Hall within eight (8) business days after a meeting.
- (c) Approved minutes shall be available for public inspection within five (5) business days of the meeting at which they are approved.
- (d) Minutes are intended to be a record of the actions of the City Council. and shall contain:
 - (i) Starting time, date and location of the meeting.
 - (ii) Attendance by members of the City Council, City Staff and others.
 - (iii) Summarize discussions of members of the Council and Staff.
 - (iv) Sequential number and summary of all resolutions and ordinances that are finally acted upon by the Council.
 - (v) A tally of all votes taken in conjunction with actions of the City Council.
 - (vi) Paraphrase of miscellaneous comments of Council members, city staff and the public.⁷
 - (vii) The time of the meeting's adjournment.

3.13 Quorum

A quorum is required for the conduct of any city business. A quorum is defined by Section 6.5 of the Charter as "four (4) members of the Council".

3.14 Agenda and Council Packet

- (a) The City Manager, in consultation with the Mayor, shall prepare an agenda for each City Council meeting.

⁷ Minutes are intended to be a record of what was done, more than what was said. However, action does not take place in a vacuum, and a City Council meeting is not a sterile environment of motions and votes taken. Comments of Council members, staff and the public often provide context and substance to the skeleton of parliamentary proceedings, especially when viewed in historical perspective.

- (b) The City Manager shall cause the agenda, along with a packet containing supporting documents or information the Manager believes necessary and useful to be delivered to each Council member's city-issued email address or place of residence not later than the afternoon of the Friday of the week before the meeting.
- (c) All such meeting agenda materials shall be made available for inspection by the public and the news media upon request, except for any material that has been deemed by the City Manager, with the concurrence of the City attorney, to be confidential in nature.
- (d) Members of the Council may request that the City Manager include items on the agendas of regular meetings of the Council.

3.15 Order of Agenda

- (a) Call to Order
- (b) Pledge of Allegiance and Moment of Silence
- (c) Public Comment
- (d) Presentations and Recognitions
- (e) Approval of Council Minutes
- (f) Board and Commission Minutes
- (g) Public Hearing and Council Action
- (h) Unfinished Business
- (i) New Business
- (j) Accounts Payable
- (k) Department Reports
- (l) Adjourn

3.16 Decorum and Order

- (a) Each member of Council shall be responsible for maintaining order and decorum. Each member shall conduct himself or herself with dignity befitting a public official, and shall maintain a courteous and polite demeanor at all times. Members shall treat each other, staff, media and members of the public with respect.
- (b) Administrative Staff and employees shall also maintain order and decorum. While maintaining order of the meeting resides with the authority of the Chair, the City Manager shall also be responsible for ensuring the orderly conduct of employees under his direction and control.

- (c) Public shall maintain same rules of decorum propriety and good conduct applicable to the members of Council. Any person making personal or slanderous remarks or who becomes boisterous shall be removed from the meeting if so directed by the Chair.
- (d) Any member of the public may address the Council on any issue during the Public Comment portion of the agenda. The person shall state his or her name and address for recording in the public minutes.
- (e) Any member of the public desiring to address the Council outside the Public Comment portions of the agenda shall do so at the discretion of the Chair and only upon being recognized by the Chair.⁸

Article 4. Miscellaneous

4.01 Tape Recording, Videotaping, Telecasting, Media

These actions are governed by Section 3 of the Open Meetings Act, and shall be conducted in such a way as to maximize public access while minimizing disruption of the proceedings.

4.02 Administrative Contact

Section 3.8 of the City Charter describes the limitations of, and conditions for, contact between Council members and Staff.

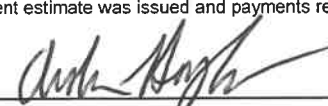
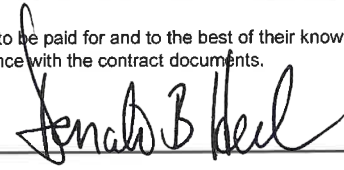
4.03 Amendment of Rules Of Order

These Rules of Order may be amended by the City Council at any regular or special meeting by a vote of five (5) of the members elect.

4.04 Severability

Any part of these Rules of Order which shall conflict with any state or federal law now or in the future, or with the Charter of the City of Jonesville or any ordinance of the City duly adopted now or in the future shall be null and void, but only to the extent of the conflict. All other parts shall continue in full force and effect.

⁸ See Footnotes 3 and 6 above.

PARTIAL PAYMENT ESTIMATE				City of Jonesville West Street and Adrian Street Improvements	
Estimate Period: 9/1/2024 to 9/28/2024				Partial Pay Estimate No. 2	
City of Jonesville OWNER: 265 E. Chicago Street Jonesville, MI 49250				C & D Hughes, Inc. CONTRACTOR: 3097 Lansing Road Charlotte, MI 48813	
CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Date	Addition	Deduction		
1	9/5/2024	\$ 132,000.00		1. Original Contract	\$ 1,278,943.80
				2. Change Orders	\$ 128,000.00
				3. Revised Contract (1+2)	\$ 1,406,943.80
2	9/18/2024		\$ (4,000.00)	4. Work Completed	\$ 421,307.45
				5. Stored Materials	
				6. Subtotal (4+5)	\$ 421,307.45
				7. Previous Retainage	\$ 13,869.70
				8. Retainage This Period	\$ 28,261.05
				9. Total Retainage	\$ 42,130.75
Totals		\$ 132,000.00	\$ (4,000.00)	10. Previous Payments	\$ 124,827.30
Net Change			\$ 128,000.00	11. Amount Due (6-9-10)	\$ 254,349.41
CONTRACT TIME					
Original (Days):		141	On Schedule:	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Revised:		0	Starting Date:	August 12, 2024	
Remaining:		94	Completion Date:	December 31, 2024	
<u>C & D HUGHES, INC.</u> Contractor					
The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimate was issued and payments received from the owner, and that current payment shown herein is now due.					
By:					
Date:	10/02/24				
<u>WOLVERINE ENGINEERS AND SURVEYORS, INC.</u>					
The undersigned has observed the work to be paid for and to the best of their knowledge and belief, the quantities shown in this estimate represent the work performed in accordance with the contract documents.					
By:					
Date:	October 2, 2024				
<u>CITY OF JONESVILLE</u> Owner					
By:	_____				
Date:	_____				

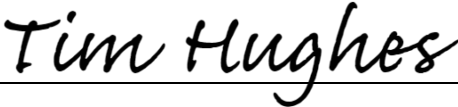
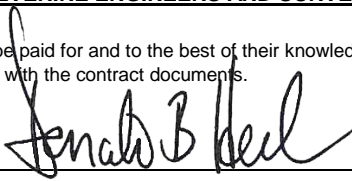
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
Category 001 West Street												
1	1	LSUM	_ Audio-Visual Recording	\$3,000.00	\$3,000.00	0.5	\$ 1,500.00	0.5	\$1,500.00	1	\$3,000.00	100%
2	12	Ea	Tree, Rem, 19 inch to 36 inch	\$1,500.00	\$18,000.00		\$ -	12	\$18,000.00	12	\$18,000.00	100%
3	2	Ea	Tree, Rem, 37 inch or Larger	\$3,000.00	\$6,000.00		\$ -	2	\$6,000.00	2	\$6,000.00	100%
4	6	Ea	Tree, Rem, 6 inch to 18 inch	\$450.00	\$2,700.00		\$ -	6	\$2,700.00	6	\$2,700.00	100%
5	240	Ft	Curb and Gutter, Rem	\$20.00	\$4,800.00		\$ -		\$0.00	0	\$0.00	0%
6	185	Syd	Pavt, Rem Driveways	\$30.00	\$5,550.00		\$ -	14	\$428.70	14	\$428.70	8%
7	450	Syd	Sidewalk, Rem	\$15.00	\$6,750.00	19.78	\$ 296.70	35.55	\$533.25	55.33	\$829.95	12%
8	8	Ea	_ Exploratory Investigation, service leads	\$500.00	\$4,000.00	8	\$ 4,000.00	1	\$500.00	9	\$4,500.00	113%
9	650	Cyd	Embankment, CIP	\$35.00	\$22,750.00		\$ -		\$0.00	0	\$0.00	0%
10	23	Sta	Machine Grading	\$3,000.00	\$69,000.00		\$ -		\$0.00	0	\$0.00	0%
11	100	Cyd	Subgrade Undercutting, Type II	\$50.00	\$5,000.00		\$ -		\$0.00	0	\$0.00	0%
12	17	Ea	Erosion Control, Filter Bag	\$100.00	\$1,700.00		\$ -		\$0.00	0	\$0.00	0%
13	1	LSUM	Project Cleanup	\$1,500.00	\$1,500.00		\$ -		\$0.00	0	\$0.00	0%
14	4677	Syd	HMA Base Crushing and Shaping	\$3.00	\$14,031.00		\$ -		\$0.00	0	\$0.00	0%
15	50	Cyd	Maintenance Gravel, LM	\$1.00	\$50.00		\$ -	30	\$30.00	30	\$30.00	60%
16	590	Ft	Sewer, CI IV, 12 inch, Tr Det B	\$90.00	\$53,100.00		\$ -	528.5	\$47,565.00	528.5	\$47,565.00	90%
17	857	Ft	Sewer, CI IV, 15 inch, Tr Det B	\$95.00	\$81,415.00		\$ -	624.5	\$59,327.50	624.5	\$59,327.50	73%
18	1315	Ft	Video Taping Sewer and Culv Pipe New Storm	\$1.50	\$1,972.50		\$ -		\$0.00	0	\$0.00	0%
19	14	Ea	Dr Structure Cover, Adj, Case 1	\$700.00	\$9,800.00		\$ -		\$0.00	0	\$0.00	0%
20	8	Ea	Dr Structure Cover, Adj, Case 1 Existing	\$700.00	\$5,600.00		\$ -		\$0.00	0	\$0.00	0%
21	1	Ea	Dr Structure Cover, Adj, Case 2	\$700.00	\$700.00		\$ -		\$0.00	0	\$0.00	0%
22	2	Ea	Dr Structure Cover, Type B	\$800.00	\$1,600.00		\$ -		\$0.00	0	\$0.00	0%
23	13	Ea	Dr Structure Cover, Type K	\$900.00	\$11,700.00		\$ -		\$0.00	0	\$0.00	0%
24	5	Ea	Dr Structure Cover, Type Q Furnish New and Adjust Manhole Casting	\$700.00	\$3,500.00		\$ -		\$0.00	0	\$0.00	0%
25	15	Ea	Dr Structure, 48 inch dia	\$2,500.00	\$37,500.00		\$ -	9	\$22,500.00	9	\$22,500.00	60%
26	1	Ea	Dr Structure, Tap, 12 inch	\$500.00	\$500.00		\$ -		\$0.00	0	\$0.00	0%
27	2	Ea	Dr Structure, Tap, 15 inch	\$500.00	\$1,000.00		\$ -	1	\$500.00	1	\$500.00	50%

ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
28	1500	Ft	_ Sanitary Sewer Cleaning and Televising, 6-18 inch	\$2.00	\$3,000.00		\$ -	1501	\$3,002.00	1,501	\$3,002.00	100%
29	3	Ea	_ Rebuild Cone (3 ft Max.)	\$500.00	\$1,500.00		\$ -		\$0.00	0	\$0.00	0%
30	3400	Ft	Underdrain, Subbase, 4 inch	\$8.00	\$27,200.00		\$ -	203	\$1,624.00	203	\$1,624.00	6%
31	643	Ton	HMA, 13A (Leveling Course)	\$95.00	\$61,085.00		\$ -		\$0.00	0	\$0.00	0%
32	386	Ton	HMA, 13A (Wearing Course)	\$96.00	\$37,056.00		\$ -		\$0.00	0	\$0.00	0%
33	845	Syd	Conc Pavt, Nonreinf, 6 inch (Drive Approaches)	\$47.70	\$40,306.50		\$ -		\$0.00	0	\$0.00	0%
34	403	Ft	Saw Cut, Intermediate	\$2.00	\$806.00		\$ -		\$0.00	0	\$0.00	0%
35	845	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$40,306.50		\$ -		\$0.00	0	\$0.00	0%
36	95	Ft	Curb and Gutter, Conc, Det B2	\$32.00	\$3,040.00		\$ -		\$0.00	0	\$0.00	0%
37	3400	Ft	Curb and Gutter, Conc, Det F4	\$21.00	\$71,400.00		\$ -		\$0.00	0	\$0.00	0%
38	40	Ft	Detectable Warning Surface	\$80.00	\$3,200.00		\$ -		\$0.00	0	\$0.00	0%
39	2850	Sft	Sidewalk, Conc, 4 inch	\$4.20	\$11,970.00		\$ -		\$0.00	0	\$0.00	0%
40	1200	Sft	Sidewalk, Conc, 6 inch (Accross Drive Approach)	\$5.30	\$6,360.00		\$ -		\$0.00	0	\$0.00	0%
41	650	Sft	Curb Ramp, Conc, 6 inch	\$8.00	\$5,200.00		\$ -		\$0.00	0	\$0.00	0%
42	175	Ft	Pavt Mrkg, Ovly Cold Plastic, 6 inch, White (Crosswalks)	\$4.50	\$787.50		\$ -		\$0.00	0	\$0.00	0%
43	80	Ft	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	\$8.50	\$680.00		\$ -		\$0.00	0	\$0.00	0%
44	42	Ft	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	\$16.50	\$693.00		\$ -		\$0.00	0	\$0.00	0%
45	10	Ea	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	\$120.00	\$1,200.00		\$ -		\$0.00	0	\$0.00	0%
46	10	Ea	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	\$6.00	\$60.00		\$ -		\$0.00	0	\$0.00	0%
47	1	LSUM	Minor Traf Devices	\$8,000.00	\$8,000.00	1	\$ 8,000.00		\$0.00	1	\$8,000.00	100%
48	50	Ea	Plastic Drum, Fluorescent, Furn	\$30.00	\$1,500.00		\$ -		\$0.00	0	\$0.00	0%
49	50	Ea	Plastic Drum, Fluorescent, Oper	\$1.50	\$75.00		\$ -		\$0.00	0	\$0.00	0%
50	1	LSUM	Traf Regulator Control	\$2,000.00	\$2,000.00		\$ -		\$0.00	0	\$0.00	0%
51	15	Ea	_ Shrub Removal and Replacement	\$250.00	\$3,750.00		\$ -		\$0.00	0	\$0.00	0%
52	6700	Syd	Slope Restoration, Non-Freeway, Type A	\$4.50	\$30,150.00		\$ -		\$0.00	0	\$0.00	0%
53	3	Ea	Fire Hydrant	\$10,000.00	\$30,000.00		\$ -	1	\$10,000.00	1	\$10,000.00	33%
54	3	Ea	Gate Valve and Box, 6 inch	\$4,000.00	\$12,000.00		\$ -		\$0.00	0	\$0.00	0%
55	2	Ea	Gate Valve and Box, 8 inch	\$5,000.00	\$10,000.00		\$ -		\$0.00	0	\$0.00	0%
56	3	Ea	Hydrant, Rem & Salvage	\$700.00	\$2,100.00		\$ -		\$0.00	0	\$0.00	0%
57	66	Ft	Water Main, DI, 6 inch, Tr Det G	\$150.00	\$9,900.00	12	\$ 1,800.00	17	\$2,550.00	29	\$4,350.00	44%
58	65	Ft	Water Main, DI, 12 inch, Tr Det G (Lowering for proposed pipes)	\$300.00	\$19,500.00		\$ -		\$0.00	0	\$0.00	0%
59	22	Ea	Water Serv, Long	\$3,200.00	\$70,400.00	11	\$ 35,200.00	3	\$9,600.00	14	\$44,800.00	64%
60	6	Ea	Gate Box, Adj, Case 1	\$500.00	\$3,000.00		\$ -		\$0.00	0	\$0.00	0%
61	1	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$6,000.00		\$ -		\$0.00	0	\$0.00	0%
Category 001 West Street - Total Amount of Bid						\$897,444.00		\$ 50,796.70	\$186,360.45		\$237,157.15	26%

West Street and Adrian Street Improvements

ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
Category 002 Liberty Street												
62	1	LSUM	_ Audio-Visual Recording	\$500.00	\$500.00	0.5	\$ 250.00	0.5	\$250.00	1.0	\$500.00	100%
63	365	Syd	Pavt, Rem	\$30.00	\$10,950.00		\$ -		\$0.00	0	\$0.00	0%
64	20	Syd	Sidewalk, Rem	\$20.00	\$400.00		\$ -	80	\$1,600.00	80	\$1,600.00	400%
65	1	LSUM	Project Cleanup	\$2,000.00	\$2,000.00		\$ -		\$0.00	0	\$0.00	0%
66	740	Syd	Cold Milling HMA Surface	\$2.50	\$1,850.00		\$ -		\$0.00	0	\$0.00	0%
67	50	Ton	HMA, 13A (Leveling Course)	\$95.00	\$4,750.00		\$ -		\$0.00	0	\$0.00	0%
68	81	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$7,776.00		\$ -		\$0.00	0	\$0.00	0%
69	30	Ton	HMA, 13A (Wearing Course)	\$96.00	\$2,880.00		\$ -		\$0.00	0	\$0.00	0%
70	486	Ft	Saw Cut, Intermediate	\$2.00	\$972.00		\$ -		\$0.00	0	\$0.00	0%
71	96	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$4,579.20		\$ -		\$0.00	0	\$0.00	0%
72	1	LSUM	Minor Traf Devices	\$4,000.00	\$4,000.00	1	\$ 4,000.00		\$0.00	1	\$4,000.00	100%
73	1	LSUM	Traf Regulator Control	\$1,000.00	\$1,000.00		\$ -		\$0.00	0	\$0.00	0%
74	1	Ea	Fire Hydrant	\$6,000.00	\$6,000.00		\$ -	1	\$6,000.00	1	\$6,000.00	100%
75	1	Ea	Gate Valve and Box, 6 inch	\$2,500.00	\$2,500.00		\$ -	2	\$5,000.00	2	\$5,000.00	200%
76	1	Ea	Gate Valve and Box, 8 inch	\$3,000.00	\$3,000.00		\$ -	1	\$3,000.00	1	\$3,000.00	100%
77	514	Ft	Water Main, DI, 8 inch, Tr Det G	\$120.00	\$61,680.00		\$ -	497.5	\$59,700.00	497.5	\$59,700.00	97%
78	4	Ea	Water Serv, Long	\$3,200.00	\$12,800.00		\$ -	2	\$6,400.00	2	\$6,400.00	50%
79	2	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$12,000.00		\$ -	1	\$6,000.00	1	\$6,000.00	50%
Category 002 Liberty Street - Total Amount of Bid						\$139,637.20		\$ 4,250.00	\$87,950.00		\$92,200.00	66%
Category 003 Franklin Street												
80	1	LSUM	_ Audio-Visual Recording	\$500.00	\$500.00		\$ -	1	\$500.00	1	\$500.00	100%
81	114	Syd	Pavt, Rem	\$30.00	\$3,420.00	29.53	\$ 885.90		\$0.00	29.53	\$885.90	26%
82	18	Syd	Sidewalk, Rem	\$20.00	\$360.00	34.22	\$ 684.40		\$0.00	34.22	\$684.40	190%
83	1	LSUM	Project Cleanup	\$2,000.00	\$2,000.00		\$ -		\$0.00	0	\$0.00	0%
84	1090	Syd	Cold Milling HMA Surface	\$4.00	\$4,360.00		\$ -		\$0.00	0	\$0.00	0%
85	135	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$12,960.00		\$ -		\$0.00	0	\$0.00	0%
86	50	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$2,385.00		\$ -		\$0.00	0	\$0.00	0%
87	1	LSUM	Minor Traf Devices	\$4,000.00	\$4,000.00	1	\$ 4,000.00		\$0.00	1	\$4,000.00	100%
88	1	LSUM	Traf Regulator Control	\$1,000.00	\$1,000.00		\$ -		\$0.00	0	\$0.00	0%
89	1	Ea	Fire Hydrant	\$6,000.00	\$6,000.00	2	\$ 12,000.00		\$0.00	2	\$12,000.00	200%
90	1	Ea	Gate Valve and Box, 6 inch	\$2,500.00	\$2,500.00	2	\$ 5,000.00		\$0.00	2	\$5,000.00	200%
91	1	Ea	Gate Valve and Box, 8 inch	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
92	505	Ft	Water Main, DI, 8 inch, Tr Det G	\$120.00	\$60,600.00	484	\$ 58,080.00	15	\$1,800.00	499	\$59,880.00	99%
93	5	Ea	Water Serv, Long	\$3,200.00	\$16,000.00		\$ -		\$0.00	0	\$0.00	0%
94	2	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$12,000.00		\$ -	1	\$6,000.00	1	\$6,000.00	50%
Category 003 Franklin Street - Total Amount of Bid						\$131,085.00		\$ 83,650.30	\$8,300.00		\$91,950.30	70%

ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
Category 004 Adrian Street												
95	1200	Syd	_ HMA Base Crushing and Shaping, Modified	\$3.00	\$3,600.00	\$	-	\$0.00	0	\$0.00	0%	
96	964	Ft	Underdrain, Subbase, 4 inch	\$10.00	\$9,640.00	\$	-	\$0.00	0	\$0.00	0%	
97	165	Ton	HMA, 13A (Leveling Course)	\$95.00	\$15,675.00	\$	-	\$0.00	0	\$0.00	0%	
98	99	Ton	HMA, 13A (Wearing Course)	\$96.00	\$9,504.00	\$	-	\$0.00	0	\$0.00	0%	
99	118	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$5,628.60	\$	-	\$0.00	0	\$0.00	0%	
100	964	Ft	Curb and Gutter, Conc, Det F4	\$21.00	\$20,244.00	\$	-	\$0.00	0	\$0.00	0%	
101	4150	Sft	Sidewalk, Conc, 4 inch	\$4.20	\$17,430.00	\$	-	\$0.00	0	\$0.00	0%	
Category 004 Adrian Street - Total Amount of Bid					\$81,721.60	\$	-	\$0.00		\$0.00	0%	
Category 005 West Street to M-12												
102	1864	Syd	Cold Milling HMA Surface	\$4.00	\$7,456.00	\$	-	\$0.00	0	\$0.00	0%	
103	225	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$21,600.00	\$	-	\$0.00	0	\$0.00	0%	
Category 005 West Street to M-12 - Total Amount of Bid					\$29,056.00	\$	-	\$0.00		\$0.00	0%	
Jonesville - West, Liberty, Franklin, and Adrian Street Improvements - Cost Summary												
Category 001 West Street					\$897,444.00	\$50,796.70	\$186,360.45	\$237,157.15	26%			
Category 002 Liberty Street					\$139,637.20	\$4,250.00	\$87,950.00	\$92,200.00	66%			
Category 003 Franklin Street					\$131,085.00	\$83,650.30	\$8,300.00	\$91,950.30	70%			
Category 004 Adrian Street					\$81,721.60	\$0.00	\$0.00	\$0.00	0%			
Category 005 West Street to M-12					\$29,056.00	\$0.00	\$0.00	\$0.00	0%			
Total Amount of Bid-All Sections					\$1,278,943.80	\$138,697.00	\$282,610.45	\$421,307.45	33%			

PARTIAL PAYMENT ESTIMATE				City of Jonesville West Street and Adrian Street Improvements	
Estimate Period: 9/29/2024 to 10/7/2024				Partial Pay Estimate No. 3	
City of Jonesville OWNER: 265 E. Chicago Street Jonesville, MI 49250				C & D Hughes, Inc. CONTRACTOR: 3097 Lansing Road Charlotte, MI 48813	
CONTRACT CHANGE ORDER SUMMARY				ESTIMATE	
No.	Date	Addition	Deduction		
1	9/5/2024	\$ 132,000.00		1. Original Contract	\$ 1,278,943.80
				2. Change Orders	\$ 128,000.00
				3. Revised Contract (1+2)	\$ 1,406,943.80
2	9/18/2024		\$ (4,000.00)	4. Work Completed	\$ 553,307.45
				5. Stored Materials	
				6. Subtotal (4+5)	\$ 553,307.45
				7. Previous Retainage	\$ 42,130.75
				8. Retainage This Period	\$ 13,200.00
				9. Total Retainage	\$ 55,330.75
Totals		\$ 132,000.00	\$ (4,000.00)	10. Previous Payments	\$ 379,176.70
Net Change			\$ 128,000.00	11. Amount Due (6-9-10)	\$ 118,800.01
CONTRACT TIME					
Original (Days):		141	On Schedule:	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Revised:		0	Starting Date:	August 12, 2024	
Remaining:		85	Completion Date:	December 31, 2024	
<u>C & D HUGHES, INC.</u> Contractor					
The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimate was issued and payments received from the owner, and that current payment shown herein is now due.					
By:					
Date:	10-10-2024				
<u>WOLVERINE ENGINEERS AND SURVEYORS, INC.</u>					
The undersigned has observed the work to be paid for and to the best of their knowledge and belief, the quantities shown in this estimate represent the work performed in accordance with the contract documents.					
By:					
Date:	10/10/2024				
<u>CITY OF JONESVILLE</u> Owner					
By:	_____				
Date:	_____				

ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
Category 001 West Street												
1	1	LSUM	_ Audio-Visual Recording	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
2	12	Ea	Tree, Rem, 19 inch to 36 inch	\$1,500.00	\$18,000.00	12	\$ 18,000.00		\$0.00	12	\$18,000.00	100%
3	2	Ea	Tree, Rem, 37 inch or Larger	\$3,000.00	\$6,000.00	2	\$ 6,000.00		\$0.00	2	\$6,000.00	100%
4	6	Ea	Tree, Rem, 6 inch to 18 inch	\$450.00	\$2,700.00	6	\$ 2,700.00		\$0.00	6	\$2,700.00	100%
5	240	Ft	Curb and Gutter, Rem	\$20.00	\$4,800.00	0	\$ -		\$0.00	0	\$0.00	0%
6	185	Syd	Pavt, Rem Driveways	\$30.00	\$5,550.00	14.29	\$ 428.70		\$0.00	14	\$428.70	8%
7	450	Syd	Sidewalk, Rem	\$15.00	\$6,750.00	55.33	\$ 829.95		\$0.00	55.33	\$829.95	12%
8	8	Ea	_ Exploratory Investigation, service leads	\$500.00	\$4,000.00	9	\$ 4,500.00		\$0.00	9	\$4,500.00	113%
9	650	Cyd	Embankment, CIP	\$35.00	\$22,750.00	0	\$ -		\$0.00	0	\$0.00	0%
10	23	Sta	Machine Grading	\$3,000.00	\$69,000.00	0	\$ -		\$0.00	0	\$0.00	0%
11	100	Cyd	Subgrade Undercutting, Type II	\$50.00	\$5,000.00	0	\$ -		\$0.00	0	\$0.00	0%
12	17	Ea	Erosion Control, Filter Bag	\$100.00	\$1,700.00	0	\$ -		\$0.00	0	\$0.00	0%
13	1	LSUM	Project Cleanup	\$1,500.00	\$1,500.00	0	\$ -		\$0.00	0	\$0.00	0%
14	4677	Syd	HMA Base Crushing and Shaping	\$3.00	\$14,031.00	0	\$ -		\$0.00	0	\$0.00	0%
15	50	Cyd	Maintenance Gravel, LM	\$1.00	\$50.00	30	\$ 30.00		\$0.00	30	\$30.00	60%
16	590	Ft	Sewer, CI IV, 12 inch, Tr Det B	\$90.00	\$53,100.00	528.5	\$ 47,565.00		\$0.00	528.5	\$47,565.00	90%
17	857	Ft	Sewer, CI IV, 15 inch, Tr Det B	\$95.00	\$81,415.00	624.5	\$ 59,327.50		\$0.00	624.5	\$59,327.50	73%
18	1315	Ft	Video Taping Sewer and Culv Pipe New Storm	\$1.50	\$1,972.50	0	\$ -		\$0.00	0	\$0.00	0%
19	14	Ea	Dr Structure Cover, Adj, Case 1	\$700.00	\$9,800.00	0	\$ -		\$0.00	0	\$0.00	0%
20	8	Ea	Dr Structure Cover, Adj, Case 1 Existing	\$700.00	\$5,600.00	0	\$ -		\$0.00	0	\$0.00	0%
21	1	Ea	Dr Structure Cover, Adj, Case 2	\$700.00	\$700.00	0	\$ -		\$0.00	0	\$0.00	0%
22	2	Ea	Dr Structure Cover, Type B	\$800.00	\$1,600.00	0	\$ -		\$0.00	0	\$0.00	0%
23	13	Ea	Dr Structure Cover, Type K	\$900.00	\$11,700.00	0	\$ -		\$0.00	0	\$0.00	0%
24	5	Ea	Dr Structure Cover, Type Q Furnish New and Adjust Manhole Casting	\$700.00	\$3,500.00	0	\$ -		\$0.00	0	\$0.00	0%
25	15	Ea	Dr Structure, 48 inch dia	\$2,500.00	\$37,500.00	9	\$ 22,500.00		\$0.00	9	\$22,500.00	60%
26	1	Ea	Dr Structure, Tap, 12 inch	\$500.00	\$500.00	0	\$ -		\$0.00	0	\$0.00	0%
27	2	Ea	Dr Structure, Tap, 15 inch	\$500.00	\$1,000.00	1	\$ 500.00		\$0.00	1	\$500.00	50%

West Street and Adrian Street Improvements						COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		%	
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	COMPLETED	
28	1500	Ft	_ Sanitary Sewer Cleaning and Televising, 6-18 inch	\$2.00	\$3,000.00	1501	\$ 3,002.00		\$0.00	1,501	\$3,002.00	100%	
29	3	Ea	_ Rebuild Cone (3 ft Max.)	\$500.00	\$1,500.00	0	\$ -		\$0.00	0	\$0.00	0%	
30	3400	Ft	Underdrain, Subbase, 4 inch	\$8.00	\$27,200.00	203	\$ 1,624.00		\$0.00	203	\$1,624.00	6%	
31	643	Ton	HMA, 13A (Leveling Course)	\$95.00	\$61,085.00	0	\$ -		\$0.00	0	\$0.00	0%	
32	386	Ton	HMA, 13A (Wearing Course)	\$96.00	\$37,056.00	0	\$ -		\$0.00	0	\$0.00	0%	
33	845	Syd	Conc Pavt, Nonreinf, 6 inch (Drive Approaches)	\$47.70	\$40,306.50	0	\$ -		\$0.00	0	\$0.00	0%	
34	403	Ft	Saw Cut, Intermediate	\$2.00	\$806.00	0	\$ -		\$0.00	0	\$0.00	0%	
35	845	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$40,306.50	0	\$ -		\$0.00	0	\$0.00	0%	
36	95	Ft	Curb and Gutter, Conc, Det B2	\$32.00	\$3,040.00	0	\$ -		\$0.00	0	\$0.00	0%	
37	3400	Ft	Curb and Gutter, Conc, Det F4	\$21.00	\$71,400.00	0	\$ -		\$0.00	0	\$0.00	0%	
38	40	Ft	Detectable Warning Surface	\$80.00	\$3,200.00	0	\$ -		\$0.00	0	\$0.00	0%	
39	2850	Sft	Sidewalk, Conc, 4 inch	\$4.20	\$11,970.00	0	\$ -		\$0.00	0	\$0.00	0%	
40	1200	Sft	Sidewalk, Conc, 6 inch (Accross Drive Approach)	\$5.30	\$6,360.00	0	\$ -		\$0.00	0	\$0.00	0%	
41	650	Sft	Curb Ramp, Conc, 6 inch	\$8.00	\$5,200.00	0	\$ -		\$0.00	0	\$0.00	0%	
42	175	Ft	Pavt Mrkg, Ovly Cold Plastic, 6 inch, White (Crosswalks)	\$4.50	\$787.50	0	\$ -		\$0.00	0	\$0.00	0%	
43	80	Ft	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White	\$8.50	\$680.00	0	\$ -		\$0.00	0	\$0.00	0%	
44	42	Ft	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	\$16.50	\$693.00	0	\$ -		\$0.00	0	\$0.00	0%	
45	10	Ea	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	\$120.00	\$1,200.00	0	\$ -		\$0.00	0	\$0.00	0%	
46	10	Ea	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	\$6.00	\$60.00	0	\$ -		\$0.00	0	\$0.00	0%	
47	1	LSUM	Minor Traf Devices	\$8,000.00	\$8,000.00	1	\$ 8,000.00		\$0.00	1	\$8,000.00	100%	
48	50	Ea	Plastic Drum, Fluorescent, Furn	\$30.00	\$1,500.00	0	\$ -		\$0.00	0	\$0.00	0%	
49	50	Ea	Plastic Drum, Fluorescent, Oper	\$1.50	\$75.00	0	\$ -		\$0.00	0	\$0.00	0%	
50	1	LSUM	Traf Regulator Control	\$2,000.00	\$2,000.00	0	\$ -		\$0.00	0	\$0.00	0%	
51	15	Ea	_ Shrub Removal and Replacement	\$250.00	\$3,750.00	0	\$ -		\$0.00	0	\$0.00	0%	
52	6700	Syd	Slope Restoration, Non-Freeway, Type A	\$4.50	\$30,150.00	0	\$ -		\$0.00	0	\$0.00	0%	
53	3	Ea	Fire Hydrant	\$10,000.00	\$30,000.00	1	\$ 10,000.00		\$0.00	1	\$10,000.00	33%	
54	3	Ea	Gate Valve and Box, 6 inch	\$4,000.00	\$12,000.00	0	\$ -		\$0.00	0	\$0.00	0%	
55	2	Ea	Gate Valve and Box, 8 inch	\$5,000.00	\$10,000.00	0	\$ -		\$0.00	0	\$0.00	0%	
56	3	Ea	Hydrant, Rem & Salvage	\$700.00	\$2,100.00	0	\$ -		\$0.00	0	\$0.00	0%	
57	66	Ft	Water Main, DI, 6 inch, Tr Det G	\$150.00	\$9,900.00	29	\$ 4,350.00		\$0.00	29	\$4,350.00	44%	
58	65	Ft	Water Main, DI, 12 inch, Tr Det G (Lowering for proposed pipes)	\$300.00	\$19,500.00	0	\$ -		\$0.00	0	\$0.00	0%	
59	22	Ea	Water Serv, Long	\$3,200.00	\$70,400.00	14	\$ 44,800.00		\$0.00	14	\$44,800.00	64%	
60	6	Ea	Gate Box, Adj, Case 1	\$500.00	\$3,000.00	0	\$ -		\$0.00	0	\$0.00	0%	
61	1	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$6,000.00	0	\$ -		\$0.00	0	\$0.00	0%	
104	14	Ea	Water Serv, Private	\$6,000.00	\$84,000.00	0	\$ -	14	\$84,000.00	14	\$84,000.00	100%	
105	3	Ea	Live Tap, 12 in by 8 in	\$8,000.00	\$24,000.00	0	\$ -		\$0.00	0	\$0.00	0%	
Category 001 West Street - Total Amount of Bid						\$897,444.00		\$ 237,157.15		\$84,000.00		\$321,157.15	36%

West Street and Adrian Street Improvements												
ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
Category 002 Liberty Street												
62	1	LSUM	_ Audio-Visual Recording	\$500.00	\$500.00	1	\$ 500.00		\$0.00	1.0	\$500.00	100%
63	365	Syd	Pavt, Rem	\$30.00	\$10,950.00	0	\$ -		\$0.00	0	\$0.00	0%
64	20	Syd	Sidewalk, Rem	\$20.00	\$400.00	80	\$ 1,600.00		\$0.00	80	\$1,600.00	400%
65	1	LSUM	Project Cleanup	\$2,000.00	\$2,000.00	0	\$ -		\$0.00	0	\$0.00	0%
66	740	Syd	Cold Milling HMA Surface	\$2.50	\$1,850.00	0	\$ -		\$0.00	0	\$0.00	0%
67	50	Ton	HMA, 13A (Leveling Course)	\$95.00	\$4,750.00	0	\$ -		\$0.00	0	\$0.00	0%
68	81	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$7,776.00	0	\$ -		\$0.00	0	\$0.00	0%
69	30	Ton	HMA, 13A (Wearing Course)	\$96.00	\$2,880.00	0	\$ -		\$0.00	0	\$0.00	0%
70	486	Ft	Saw Cut, Intermediate	\$2.00	\$972.00	0	\$ -		\$0.00	0	\$0.00	0%
71	96	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$4,579.20	0	\$ -		\$0.00	0	\$0.00	0%
72	1	LSUM	Minor Traf Devices	\$4,000.00	\$4,000.00	1	\$ 4,000.00		\$0.00	1	\$4,000.00	100%
73	1	LSUM	Traf Regulator Control	\$1,000.00	\$1,000.00	0	\$ -		\$0.00	0	\$0.00	0%
74	1	Ea	Fire Hydrant	\$6,000.00	\$6,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	100%
75	1	Ea	Gate Valve and Box, 6 inch	\$2,500.00	\$2,500.00	2	\$ 5,000.00		\$0.00	2	\$5,000.00	200%
76	1	Ea	Gate Valve and Box, 8 inch	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
77	514	Ft	Water Main, DI, 8 inch, Tr Det G	\$120.00	\$61,680.00	497.5	\$ 59,700.00		\$0.00	497.5	\$59,700.00	97%
78	4	Ea	Water Serv, Long	\$3,200.00	\$12,800.00	2	\$ 6,400.00		\$0.00	2	\$6,400.00	50%
79	2	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$12,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	50%
104	3	Ea	Water Serv, Private	\$6,000.00	\$18,000.00		\$ -	3	\$18,000.00	3	\$18,000.00	100%
Category 002 Liberty Street - Total Amount of Bid					\$139,637.20		\$ 92,200.00		\$18,000.00		\$110,200.00	79%
Category 003 Franklin Street												
80	1	LSUM	_ Audio-Visual Recording	\$500.00	\$500.00	1	\$ 500.00		\$0.00	1	\$500.00	100%
81	114	Syd	Pavt, Rem	\$30.00	\$3,420.00	29.53	\$ 885.90		\$0.00	29.53	\$885.90	26%
82	18	Syd	Sidewalk, Rem	\$20.00	\$360.00	34.22	\$ 684.40		\$0.00	34.22	\$684.40	190%
83	1	LSUM	Project Cleanup	\$2,000.00	\$2,000.00	0	\$ -		\$0.00	0	\$0.00	0%
84	1090	Syd	Cold Milling HMA Surface	\$4.00	\$4,360.00	0	\$ -		\$0.00	0	\$0.00	0%
85	135	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$12,960.00	0	\$ -		\$0.00	0	\$0.00	0%
86	50	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$2,385.00	0	\$ -		\$0.00	0	\$0.00	0%
87	1	LSUM	Minor Traf Devices	\$4,000.00	\$4,000.00	1	\$ 4,000.00		\$0.00	1	\$4,000.00	100%
88	1	LSUM	Traf Regulator Control	\$1,000.00	\$1,000.00	0	\$ -		\$0.00	0	\$0.00	0%
89	1	Ea	Fire Hydrant	\$6,000.00	\$6,000.00	2	\$ 12,000.00		\$0.00	2	\$12,000.00	200%
90	1	Ea	Gate Valve and Box, 6 inch	\$2,500.00	\$2,500.00	2	\$ 5,000.00		\$0.00	2	\$5,000.00	200%
91	1	Ea	Gate Valve and Box, 8 inch	\$3,000.00	\$3,000.00	1	\$ 3,000.00		\$0.00	1	\$3,000.00	100%
92	505	Ft	Water Main, DI, 8 inch, Tr Det G	\$120.00	\$60,600.00	499	\$ 59,880.00		\$0.00	499	\$59,880.00	99%
93	5	Ea	Water Serv, Long	\$3,200.00	\$16,000.00	0	\$ -		\$0.00	0	\$0.00	0%
94	2	Ea	_ Connect to Existing (8 to 12)	\$6,000.00	\$12,000.00	1	\$ 6,000.00		\$0.00	1	\$6,000.00	50%
104	5	Ea	Water Serv, Private	\$6,000.00	\$30,000.00		\$ -	5	\$30,000.00	5	\$30,000.00	100%
Category 003 Franklin Street - Total Amount of Bid					\$131,085.00		\$ 91,950.30		\$30,000.00		\$121,950.30	93%

ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	

ITEM	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL	COMPLETED PREVIOUS TO DATE		COMPLETED THIS PERIOD		COMPLETED TO DATE		% COMPLETED
						QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	
Category 004 Adrian Street												
95	1200	Syd	_ HMA Base Crushing and Shaping, Modified	\$3.00	\$3,600.00		\$ -		\$0.00	0	\$0.00	0%
96	964	Ft	Underdrain, Subbase, 4 inch	\$10.00	\$9,640.00		\$ -		\$0.00	0	\$0.00	0%
97	165	Ton	HMA, 13A (Leveling Course)	\$95.00	\$15,675.00		\$ -		\$0.00	0	\$0.00	0%
98	99	Ton	HMA, 13A (Wearing Course)	\$96.00	\$9,504.00		\$ -		\$0.00	0	\$0.00	0%
99	118	Syd	Driveway, Nonreinf Conc, 6 inch	\$47.70	\$5,628.60		\$ -		\$0.00	0	\$0.00	0%
100	964	Ft	Curb and Gutter, Conc, Det F4	\$21.00	\$20,244.00		\$ -		\$0.00	0	\$0.00	0%
101	4150	Sft	Sidewalk, Conc, 4 inch	\$4.20	\$17,430.00		\$ -		\$0.00	0	\$0.00	0%
Category 004 Adrian Street - Total Amount of Bid						\$81,721.60		\$ -		\$0.00	\$0.00	0%
Category 005 West Street to M-12												
102	1864	Syd	Cold Milling HMA Surface	\$4.00	\$7,456.00		\$ -		\$0.00	0	\$0.00	0%
103	225	Ton	HMA, 13A (Mill and Fill)	\$96.00	\$21,600.00		\$ -		\$0.00	0	\$0.00	0%
Category 005 West Street to M-12 - Total Amount of Bid						\$29,056.00		\$ -		\$0.00	\$0.00	0%
Jonesville - West, Liberty, Franklin, and Adrian Street Improvements - Cost Summary												
Category 001 West Street						\$897,444.00		\$237,157.15		\$84,000.00	\$321,157.15	36%
Category 002 Liberty Street						\$139,637.20		\$92,200.00		\$18,000.00	\$110,200.00	79%
Category 003 Franklin Street						\$131,085.00		\$91,950.30		\$30,000.00	\$121,950.30	93%
Category 004 Adrian Street						\$81,721.60		\$0.00		\$0.00	\$0.00	0%
Category 005 West Street to M-12						\$29,056.00		\$0.00		\$0.00	\$0.00	0%
Total Amount of Bid-All Sections						\$1,278,943.80		\$421,307.45		\$132,000.00	\$553,307.45	43%

September 30, 2024

Ms. Cindy Means, Clerk
City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250

Dear Ms. Means,

I would like to take this opportunity to thank you for your membership in the Region 2 Planning Commission (R2PC) over this past fiscal year (October 2023 - September 2024) and invite you to renew your membership for FY 2025. The R2PC, one of fourteen multi-county regional planning and development commissions covering the state of Michigan, is a voluntary association of local governments which provides a wide range of planning services to our member communities. These services include, but are not limited to, the preparation of land use/master plans; parks and recreations plans; zoning ordinances, zoning recommendations, and site plan reviews; and grant application assistance. Our staff also conducts area-wide planning activities such as preparing population and demographic analyses; coordinating state and federal transportation planning programs; preparing economic development plans and studies; as well as providing professional staff assistance to local boards and planning commissions.

Your continued support and participation has enabled the Region 2 Planning Commission to maintain the technical expertise required to assist local governments in addressing both current and future planning issues and decisions. Dues for membership remain at the same level they have been for the past several years, \$0.27 per capita, applied to population based upon the 2020 U.S. Census. While a portion of the dues are used for area-wide planning activities, two-thirds of your community's annual dues are available to your community in the form of direct services provided by R2PC staff. Membership also entitles your community to representation on the Region 2 Board of Commissioners and provides you the opportunity to participate in the decisions that govern our area-wide planning activities.

The staff of the Region 2 Planning Commission is available to discuss our planning services and how we can best assist your community in the new fiscal year. If you have any questions regarding your membership or the services the R2PC can provide, please call me at (517) 768-6705 or visit our website at www.region2planning.com.

Sincerely,



Jacob Hurt
Executive Director

Enclosure

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Invoice

DATE: September 20, 2024
 INVOICE NO.: HC - 24
 FOR: FY 2025 Membership
 Dues

Cindy Means, Clerk
 City of Jonesville
 265 East Chicago Street
 Jonesville, MI 49250-1002

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BY: _____

DESCRIPTION	AMOUNT
FY 2025 Membership Dues Based on the 2020 Census Population of 2,176 Membership Dues are calculated on \$.27 per capita	\$ 587.52
Membership Dues are to be paid by 12/31/24	
TOTAL	\$ 587.52

Remit payment to: **Region 2 Planning Commission, 120 W. Michigan Ave., Jackson, MI 49201**

If you have any questions concerning this invoice, please contact
 Jill Liogghio, Admin. Assistant, at 517.768.6701 or email to jliogghio@mijackson.org

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 6/30/2024

DESCRIPTION	YTD BALANCE 6/30 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,928,599.39	1,889,934.00	102.05%	
Expenditures				
101-CITY COUNCIL	50,942.38	52,350.00	97.31%	
172-CITY MANAGER	135,831.82	136,330.00	99.63%	
191-ELECTIONS	5,380.08	6,300.00	85.40%	
218-GENERAL OFFICE	255,337.44	258,693.00	98.70%	
247-BOARD OF REVIEW	718.59	875.00	82.12%	
253-TREASURER	17,042.00	17,300.00	98.51%	Tax bills/roll maint/335 Murphy demo
257-ASSESSOR	23,396.95	23,430.00	99.86%	
258-DATA PROCESSING/COMPUTER DEI	22,848.14	25,625.00	89.16%	
265-CITY HALL	33,359.43	36,077.00	92.47%	
276-CEMETERY	75,783.32	83,293.00	90.98%	
285-FREEDOM MEMORIAL	768.13	900.00	85.35%	Prop & liability insurance/electricity
301-POLICE DEPARTMENT	312,682.01	337,823.00	92.56%	
336-FIRE DEPARTMENT	204,691.70	206,720.00	99.02%	
410-PLANNING & ZONING COMMISSION	4,638.55	5,096.00	91.02%	Online ordinance/permit reviews
441-RADIO TOWER PROPERTY	0.00	0.00		
442-PARKING LOTS	15,897.44	17,490.00	90.89%	
443-SIDEWALKS	2,987.57	3,430.00	87.10%	DDA streetscape design
444-DEPT. OF PUBLIC WORKS	30,558.62	30,820.00	99.15%	DPW Admin time
448-STREET LIGHTING	36,857.99	37,200.00	99.08%	
526-SANITARY LAND FILL	9,779.84	9,915.00	98.64%	
751-RECREATION DEPARTMENT	47,074.26	47,379.00	99.36%	
770-PARKS	34,075.27	34,760.00	98.03%	New playground equipment
780-RAIL/TRAIL	8,563.77	8,940.00	95.79%	
858-FRINGE BENEFITS	61,675.37	62,220.00	99.12%	DPW leave time/Mike Kyser
865-INSURANCE	14,993.80	16,100.00	93.13%	Work Comp/Prop Liab Ins
895-PROMOTIONS	0.00	0.00		
897-OTHER ACTIVITIES	336,317.75	392,000.00	85.80%	Taxes to Local St
TOTAL Expenditures	1,742,202.22	1,851,066.00	94.12%	
NET OF REVENUES & EXPENDITURES	186,397.17	38,868.00	479.56%	

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 6/30/2024

DESCRIPTION	YTD BALANCE 6/30 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	727,586.21	728,802.00	99.83%	
Expenditures				
451-STREET CONSTRUCTION	690,672.60	690,750.00	99.99%	Maumee St construction
465-ROUTINE MAINTENANCE	85,884.11	85,990.00	99.88%	Mowing/street sweeping/cut trees
474-TRAFFIC CONTROL	4,262.33	6,000.00	71.04%	Paint traffic lines
478-WINTER MAINTENANCE	12,625.03	12,915.00	97.75%	
900-ADMINISTRATION	14,242.00	14,242.00	100.00%	Admin wages
TOTAL Expenditures	807,686.07	809,897.00	99.73%	
NET OF REVENUES & EXPENDITURES	(80,099.86)	(81,095.00)	98.77%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	384,900.51	852,047.50	45.17%	Tax revenue from Gen Fund
Expenditures				
451-STREET CONSTRUCTION	287.40	841,285.00	0.03%	
465-ROUTINE MAINTENANCE	64,353.77	82,370.00	78.13%	Mowing/street sweeping/cut trees
474-TRAFFIC CONTROL	203.19	3,534.00	5.75%	Paint traffic lines
478-WINTER MAINTENANCE	13,179.44	18,480.00	71.32%	
900-ADMINISTRATION	77,723.37	139,152.00	55.86%	Admin wages/debt service
TOTAL Expenditures	155,747.17	1,084,821.00	14.36%	
NET OF REVENUES & EXPENDITURES	229,153.34	(232,773.50)	-98.44%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	29,187.37	37,589.00	77.65%	
Expenditures				
465-ROUTINE MAINTENANCE	18,014.05	18,905.00	95.29%	Street sweeping/mow road edges
474-TRAFFIC CONTROL	141.47	650.00	21.76%	
478-WINTER MAINTENANCE	7,516.21	12,010.00	62.58%	
900-ADMINISTRATION	2,829.62	6,023.00	46.98%	Overhead to Gen Fund
TOTAL Expenditures	28,501.35	37,588.00	75.83%	
NET OF REVENUES & EXPENDITURES	686.02	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 6/30/2024

DESCRIPTION	YTD BALANCE 6/30 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	629,777.64	418,600.00	150.45%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	96,220.21	294,331.00	32.69%	
TOTAL Expenditures	96,220.21	294,331.00	32.69%	
NET OF REVENUES & EXPENDITURES	533,557.43	124,269.00	429.36%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	185,255.80	175,000.00	105.86%	
Expenditures				
442-PARKING LOTS	17,025.90	18,690.00	91.10%	
443-SIDEWALKS	2,060.86	2,121.00	97.16%	
729-DEVELOPMENT ACTIVITIES	48,749.33	48,773.00	99.95%	Admin wages
733-DOWNTOWN/STREETSCAPE	14,846.31	20,035.00	74.10%	Prop & liab insur/electric/watering
895-PROMOTIONS	11,794.51	12,065.00	97.76%	Decorations/Christmas in Jonesville
897-OTHER ACTIVITIES	58,240.00	58,240.00	100.00%	Debt service
TOTAL Expenditures	152,716.91	159,924.00	95.49%	
NET OF REVENUES & EXPENDITURES	32,538.89	15,076.00	215.83%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	58,240.00	119,710.00	48.65%	
Expenditures				
907-D.D.A. BOND	58,240.00	58,240.00	100.00%	
908-LOCAL STREET BOND	0.00	61,470.00	0.00%	
TOTAL Expenditures	58,240.00	119,710.00	48.65%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 6/30/2024

DESCRIPTION	YTD BALANCE 6/30 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	928,280.55	827,498.02	112.18%	
Expenditures				
527-SEWAGE DISPOSAL	760,126.58	1,506,662.45	50.45%	
529 - INDUSTRIAL PRETREATMENT PROJ	9,400.00	10,000.00	94.00%	
TOTAL Expenditures	769,526.58	1,516,662.45	50.74%	
NET OF REVENUES & EXPENDITURES	158,753.97	(689,164.43)	-23.04%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	569,994.79	535,946.98	106.35%	
Expenditures				
536-IRON REMOVAL PLANT	388,978.98	471,378.22	82.52%	
537-WATER DISTRIBUTION SYSTEM	106,118.70	220,501.00	48.13%	New water services
TOTAL Expenditures	495,097.68	691,879.22	71.56%	
NET OF REVENUES & EXPENDITURES	74,897.11	(155,932.24)	-48.03%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	221,244.30	151,000.00	146.52%	Dump truck grant funds
Expenditures				
270-DPW BUILDING AND GROUNDS	23,331.10	24,102.00	96.80%	
896-MOTOR VEHICLE POOL	150,879.54	158,681.00	95.08%	Truck 532 tank
TOTAL Expenditures	174,210.64	182,783.00	95.31%	
NET OF REVENUES & EXPENDITURES	47,033.66	(31,783.00)	-147.98%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	0.00	0.00		
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	0.00	0.00		
TOTAL REVENUES - ALL FUNDS	5,663,066.56	5,736,127.50	98.73%	
TOTAL EXPENDITURES - ALL FUNDS	4,480,148.83	6,748,661.67	66.39%	
NET OF REVENUES & EXPENDITURES	1,182,917.73	(1,012,534.17)	116.83%	



Hillsdale County
community foundation

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BY:-----

Summary of Fund Activity

Jonesville Freedom Memorial Fund - # 00268

Fund Statement: 10/1/2023 through 6/30/2024

Beginning Fund Balance	67,504.19
Revenue	
Investment Income	11,805.14
Total Revenue	11,805.14
Expenses	
Administrative Fees	710.02
Total Expenses	710.02
Total Change In Fund Balance	11,095.12
Ending Fund Balance	78,599.31

Spendable Beginning Balance	25,821.17
Additions to Spendable Balance	2,764.22
Grants Disbursed	0.00
Spendable Ending Balance - Available to Grant	28,585.39

If you have questions about this statement, please
contact us at 517-439-5101

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AT&T	LOCAL/LONG DISTANCE	1,107.86
BAILEY, HODSHIRE & CO, PC	AUDIT PROGRESS BILLING	4,150.00
BAKER, VICKI/B & B CLEANING,	JPD/JFD/CITY HALL CLEANING SERVICES	695.00
BRINER OIL CO., INC.	DPW/JPD/WWTP - GASOLINE	410.51
	JFD - GASOLINE	62.84
	MVP - BULK TANK	224.15
	DPW/JPD/WWTP - GASOLINE	426.68
	JFD - GASOLINE	101.14
		1,225.32
BUTTERS EXCAVATING & LAWN CARCEMETERY MAINT/SEXTON SERVICES		5,219.67
	CEMETERY - MONUMENT RESTORATION	1,833.00
		7,052.67
CAPITAL ONE	WALMART - OFFICE/OPERATING SUPPLIES	278.15
CLARK ELECTRIC, INC.	WWTP - REPAIRS	194.42
CLEAR VIEW B.R. LLC	JPD/CITY HALL OUTSIDE WINDOW CLEANING	40.00
CONSUMERS ENERGY	500 IND PKWY SPRINKLER METER ELECTRICITY	30.99
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.19
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.93
	WATER TOWER ELECTRICITY	99.50
	WWTP ELECTRICITY	4,536.64
	WRIGHT ST PARK ELECTRICITY	34.86
	DPW BUILDING ELECTRICITY	109.48
	CITY HALL ELECTRICITY	278.64
	RADIO TOWER ELECTRICITY	36.51
	JFD ELECTRICITY	208.67
	JPD ELECTRICITY	237.85
	CITY HALL SECOND FLOOR ELECTRICITY	28.76
	FAST PARK ELECTRICITY	43.94
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	36.66
	FREEDOM MEMORIAL ELECTRICITY	44.50
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	36.54
	CITY-WIDE STREET LIGHT ELECTRICITY	1,302.23
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	378.32
	CITY-WIDE LED STREET LIGHT ELECTRICITY	1,845.34
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	37.01
	CITY-WIDE STREET LIGHT ELECTRICITY	1,439.60
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	353.90
	CITY-WIDE LED STREET LIGHT ELECTRICITY	1,830.62
	CEMETERY ELECTRICITY	39.16
	JFD - EMERGENCY SIREN ELECTRICITY	45.00
	IRON REMOVAL PLANT ELECTRICITY	1,375.90
		14,472.74
CSZ SERVICES, LLC	ASSESSOR SERVICES	5,670.00
CURRENT OFFICE SOLUTIONS	JPD COPIER MAINTENANCE	38.67
DUNN KYLE AND EMILY	UB refund for account: 000978-00	111.17
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP	15.99
	OFFICE/OPERATING SUPPLIES	318.59
		334.58
FLEIS & VANDENBRINK ENG, INC.	WATER RELIABILITY STUDY	1,942.50
GALLS	JPD - UNIFORMS	330.20
GREENMARK EQUIPMENT	MVP - CHAINSAW REPAIR	101.00
HARWOOD ROBERT	UB refund for account: 000004-02	53.51
HENRY FORD ALLEGIANCE	WWTP PRE-EMPLOYMENT PHYSICAL	220.00
HILLSDALE COUNTY CENTRAL DISF	JPD - ANNUAL SOFTWARE FEES	334.44
HILLSDALE COUNTY TREASURER	TAX BILLBACK	40.47
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	568.00
IDEXX DISTRIBUTION CORP.	WATER - LAB SUPPLIES	3,657.90
JONESVILLE LUMBER	SUPPLIES/REPAIRS	62.26
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	52.95
	JPD WATER/SEWER	52.95
	JFD WATER/SEWER	60.58
	WRIGHT ST PARK WATER/SEWER	54.61
	WWTP WATER/SEWER	135.91
	DPW BUILDING WATER/SEWER	52.95

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	DDA - DRINKING FOUNTAIN	42.64
		452.59
KELLOGG COMMUNITY COLLEGE	JPD - ROSE/POLICE ACADEMY	12,861.84
LOVINGER & THOMPSON, P.C.	LEGAL FEES	393.25
LRS, LLC	CITY HALL/DPW/WWTP TRASH SERVICE	87.00
	JPD/JFD - TRASH/CITY RECYCLING	130.00
		217.00
MARSHALL, CITY OF	JPD - POLICE VEST PURCHASE	677.50
MERIT LABORATORIES	WWTP - TESTING	402.00
MICHIGAN GAS UTILITIES	CITY HALL GAS SERVICE	39.20
	JPD GAS SERVICE	41.62
	JFD GAS SERVICE	41.56
	GAS LIGHT SERVICE	57.41
	WWTP GAS SERVICE	496.17
	IRON REMOVAL PLANT GAS SERVICE	92.60
	DPW BUILDING GAS SERVICE	41.06
		809.62
MICHIGAN LAWN & LANDSCAPE	MOWING/WEED CONTROL	2,635.67
MICHIGAN MUNICIPAL LEAGUE	COUNCIL TRAINING	1,800.00
MICHIGAN PIPE & VALVE	WATER - REPAIR SUPPLIES	2,859.52
	WATER - REPAIR SUPPLIES	170.57
	WATER - REPAIR SUPPLIES	1,738.58
		4,768.67
MICHIGAN POLICE EQUIPMENT CO.	JPD - UNIFORMS	195.00
MUNICIPAL SUPPLY CO.	IND PARK HYDRANT REPAIRS	776.95
	WATER - STORM SEWER REPAIRS	357.56
		1,134.51
NORM'S AUTO-JONESVILLE	JPD - TIRE REPAIR/21 FORD	100.00
NORTH EAST FABRICATION CO,	INMVP - OPERATING SUPPLIES	42.58
	MVP - REPAIRS	79.33
		121.91
NVB PLAYGROUNDS/DBA AAA STATEPARKS	- TRASH RECEPTACLES/PLAYGROUND BORDER	24,038.00
PERFORMANCE AUTOMOTIVE	SUPPLIES/REPAIRS	455.65
POSTMASTER	POSTAGE - WATER/SEWER BILLS	362.36
	ELECTION STAMPS	292.00
		654.36
POWERS CLOTHING, INC.	JFD - UNIFORMS	31.50
PRIORITY ONE EMERGENCY, INC	JPD - UNIFORMS	107.99
ROE-COMM INC	JFD - TWO PAGERS	2,006.50
ROSE, SARAH	JPD - ACADEMY MILEAGE	328.30
	JPD - ACADEMY MILEAGE	196.98
	JPD - ACADEMY MILEAGE	328.30
	JPD - ACADEMY MILEAGE	328.30
	JPD - ACADEMY MILEAGE	262.64
		1,444.52
SAM'S CLUB/SYNCHRONY BANK	SUPPLIES	33.13
SANDY'S AMERICAN AUTO DETAILI	JPD - DETAIL BOTH CARS	600.00
STOCKHOUSE CORPORATION	WWTP - MULLALY/BUSINESS CARDS	62.00
SUPERIOR INDUSTRIAL SALES,	INIRP - GENERATOR MAINTENANCE	1,114.34
	WWTP GENERATOR MAINT AND UPDATE	6,359.00
		7,473.34
THE HOUSE MOUSE LLC	CITY HALL PEST SERVICE	531.00
	WWTP - PEST CONTROL	200.00
		731.00
TRACTOR SUPPLY CREDIT PLAN	DDA - PARKING LOT REPAIRS	108.97
	OPERATING SUPPLIES	136.97
		245.94
UNIFIRST CORPORATION	WWTP UNIFORM RENTAL	158.71
	WWTP UNIFORM RENTAL	31.98
	MVP SHOP TOWELS	17.25
	WWTP UNIFORM RENTAL	31.98
	WWTP UNIFORM RENTAL	31.98

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	CITY HALL/JPD FLOOR MATS	35.25
	MVP FLOOR MATS	17.25
	WWTP UNIFORM RENTAL	43.87
		368.27
USA BLUEBOOK	WATER - OPERATING SUPPLIES	220.31
	WWTP - SUPPLIES	127.80
	WWTP - SUPPLIES	8.74
		356.85
UTILITY SERVICE CO, INC	WATER TOWER MAINTENANCE CONTRACT	9,155.96
VC3, INC.	EXCHANGE ONLINE - OCT 2024	100.00
	CLOUD PROTECTION - OCT 2024	52.00
		152.00
VERIZON WIRELESS	JPD/WWTP/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEM:	334.76
WASNICH KEITH	UB refund for account: 001004-50	37.91
WITMER PUBLIC SAFETY GROUP,	IJFD - UNIFORMS	64.50
	JFD - UNIFORMS	62.15
		126.65
WOLVERINE ENG & SURVEYORS INCWEST ST CONTSTRUCTION OBSERVATION		18,697.50
	Total:	136,364.25

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR SEPTEMBER 2024

Total reports written: 33
Aggravated/Felonious Assault: 1
Embezzlement: 0
Break and Enter: 1
Larceny from Building: 0
Theft from Motor Vehicle: 0
Stolen Motor Vehicle: 0
Fraud: 1
Credit Card Fraud: 0
Damage to Property: 2
Larceny- Other: 0
Non-Violent Domestic: 0
Retail Fraud: 4 (Walmart)
Traffic Policing: 1
Obstructing Justice: 2
Public Roadway Accidents: 2
Private Property Accidents: 0
Other Arrests: 2 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 4
Natural Death: 0
Medical Emergency: 0
Open Door: 0
Trespass: 1
Nuisance Animals: 2
Suspicious Situations: 4
Records Check: 1
General Assistance: 9
Traffic/Moving Violations: 2 Minor in Possession: 2
Warrants Received from Prosecutor: 4



Runs for September 2024

114 W. Chicago St.

Jonesville, MI 49250

(517) 849-2101

(517) 849-2520 Fax

Run	Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
130	3	9/1/2024	Wires Down	E Chicago Rd/Dobson Rd		X			
131	6	9/4/2024	Wires Down	1881 E Chicago Rd		X			
132	7	9/4/2024	PI Accident	4790 Milnes Rd		X			
133	4	9/5/2024	Gas Leak	207 West street	X				
134	4	9/8/2024	Trainings	Hillsdale Airport					X
135	5	9/10/2024	PI Accident	1140 E. Ball Rd		X			
136	5	9/10/2024	Structure Fire	8165 E. Chicago Rd				X	
137	9	9/10/2024	Assist Medical	462 E Chicago st	X				
138	6	9/11/2024	Medical Disregard	781 Olds St.				X	
139	5	9/13/2024	PI Accident	224 W Chicago St / AFD				X	
140	3	9/14/2024	Trainings	1st Responders Appreciation					X
141	3	9/16/2024	Assist Medical	462 E. Chicago St	X				
142	7	9/17/2024	MVA	Evans St. & Chicago St.	X				
143	6	9/18/2024	PI Accident	1655 W Moore Rd		X			
144	4	9/20/2024	Assist Medical	417 Parkwood DR APT 41	X				
145	6	9/22/2024	Trainings	Sta 5 / Williams Elementary					X
146	5	9/25/2024	Sta 5 Equipment Inspections	Sta 5					X
147	6	9/27/2024	Shorted Wiring	3000 n hillsdale rd		X			
148	4	9/27/2024	Illegal Burn	Carleton Rd cross of Beck St.		X			

Year Total Type of Call

City	Fayette	Scipio	Mutual
50	35	16	22
Training			
25			
Total for July		19	
Total for the Year		148	

Monthly Calls

	City	Fayette	Scipio	Mutual	Training	
January	8	7	3	2	3	23
February	2	2	3	1	2	10
March	3	3	1	3	3	13
April	7	2	4	4	3	20
May	7	1	3	2	3	16
June	6	3	2	2	3	16
July	7	7	0	3	2	19
August	5	3	0	2	2	12
September	5	7	0	3	4	19
October	0	0	0	0	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
Totals	50	35	16	22	25	148

MONTHLY OPERATING REPORT

September 2024

SUBMITTED: October 7, 2024

WATER FLOW

MAXIMUM	247,000
MINIMUM	139,000
AVERAGE	194,000
TOTAL	5.810 MG

WASTEWATER FLOW

MAXIMUM	273,200
MINIMUM	215,300
AVERAGE	243,100
TOTAL	7.2927 MG

CALLOUTS: One—WWTP, Biosolids Storage Tank Alarm.

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of September 2024.

The Wastewater Plant Laboratory processed 179 Bacteria tests, 33 Nitrate tests and 22 Nitrite tests in September 2024. The annual totals to date are 1,324 Coliform Bacteria, 234 Nitrates, and 126 Nitrites.

A current Emergency Response Plan was completed and submitted to the Michigan Department of Environment, Great Lakes, & Energy.

Superior Industrial was on site to perform preventive maintenance on the generator at the Wastewater Plant and the Iron Removal Plant.

The Auger Monster machine that removes garbage from the waste water stream was repaired. A circuit relay that operates the spray feature failed and was replaced.

The Pressure Filter vessels were power washed at the Iron Removal Plant.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum-10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.2 mg/l

Average Percent Removal from the Raw Wastewater—98.4 %

Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.6 mg/l

Average Percent Removal from the Raw Wastewater—98.6%

Daily Maximum—4 mg/l

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l

Average Percent Removal from the Raw Wastewater—90.6%3

Ammonia Nitrogen

Monthly Average Limit is 0.5 mg/l

Daily Maximum Limit is 2.0 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.032 mg/l

Average Percent Removal from the Raw Wastewater—99.85%

Jonesville Daily Maximum—0.056 mg/l

Rick Mahoney

City Of Jonesville DPW Monthly Report

September 2024

Staff continues mowing road edges and ditches for Local, and Major streets.

Staff completed State Mowing for the season.

Staff and I responded to multiple water related shutoffs helping local plumbers to repair lines inside the resident. Staff has been cleaning downtown sidewalks and curbed streets.

Major and Local storm drains were cleaned.

I responded to a water emergency call at multiple residents

Staff with the help of City Hall has completed the CDSMI EGLE Report and is preparing it to be sent in.

I have been working on all zoning permits and applications.

Staff continues to collect brush from residents on our weekly rout.

Josh Crandall and I will be attending a three-day water class in October

Staff has been working flawlessly to handle all Miss Dig Tickets.

Staff and I responded to a broken Manhole cover on US-12.

Staff continues efforts to maintain our city's land waste area by consolidating all incoming brush and debris.

Staff and I are constantly involved with the West Street Project.

I completed the interview process for our open position and the new hire is slated to start 10/07

I planned a luncheon at the DPW garage for water training that was held on 9/17.

Charles Crouch
DPW Superintendent

**CITY OF JONESVILLE
CASH BALANCES**

	September-2024	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	0.00
General Fund ICS	101-000-002	554,127.18
General Fund Fire Insurance Escrow	101-000-002.100	15,520.12
General Fund CLASS Acct	101-000-007	1,908,115.14
General Fund Cemetery CLASS Acct	101-000-007.100	103,887.77
General Fund Alloc of Assets CLASS	101-000-007.200	461,510.36
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	32,752.86
Major Streets CLASS Acct	202-000-007	662,520.07
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	136,931.93
Local Streets CLASS Acct	203-000-007	1,931,179.23
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	15,315.07
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	8,015.64
LDFA CD - Flagstar Bank	247-000-003.200	250,000.00
LDFA CD - So MI Bank & Trust	247-000-003.300	250,000.00
LDFA Operating CLASS Acct	247-000-007	3,217,777.24
D.D.A.:		
DDA Now Checking	248-000-001	6,900.80
DDA Operating CLASS Acct	248-000-007	116,025.04
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	143,374.21
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	368,563.55
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,442,669.98
WATER FUND:		
Water Receiving Now Checking	591-000-001	73,736.39
Water Receiving CLASS Acct	591-000-007	341,520.46
Water Plant Improvement CLASS Acct	591-000-007.100	429,312.80
Water Bond Reserve CLASS	591-000-007.200	66,380.53
Water RR&I Reserve CLASS	591-000-007.250	55,770.11
Water Tower Maint CLASS Acct	591-000-007.300	58,203.39
Water Maint CLASS Acct	591-000-007.400	98,693.40
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	3,869.69
Equip. Replace CLASS - Police Car	661-000-007.301	60,505.71
Equip. Replace CLASS - Fire Truck	661-000-007.336	58,834.03
Equip. Replace CLASS - DPW Equip	661-000-007.463	45.86
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	66,462.24
CURRENT TAX:		
Current Tax Checking	703-000-001	19,908.30
Current Tax Savings Account	703-000-002	239,208.28
PAYROLL FUND CHECKING:	750-000-001	3,167.25

**CITY OF JONESVILLE
CASH BALANCES**

Lenore\Monthly\Interest and Cash Balances - MMY.Y.xls	GRAND TOTAL	13,200,814.63
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**SUNSET VIEW CEMETERY ACTIVITY REPORT
SEPTEMBER 2024**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	0	0	0	0	0	0	0
February	1	1	0	0	0	0	0	0
March	0	1	0	0	0	3	0	0
April	1	2	0	0	2	0	0	0
May	4	2	0	0	1	0	0	0
June	0	0	0	0	3	1	0	0
July	1	1	0	0	0	1	0	0
August	0	2	0	0	0	2	0	0
September	0	0	0	0	0	4	0	0
2024 Totals	7	9	0	0	6	11	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

August/September Focus:

- Summer Maintenance
- Monument Repair – Old Section, NW corner

October/November Focus:

- Fall cemetery clean up